

13 MAR 1982

REPORT 1

HOUSEHOLD INCOME AND EXPENDITURE SURVEY

1977

Survey Methodology

WITH COMPLIMENTS
OF THE
GOVERNMENT STATISTICIAN



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Bureau of Statistics
P. O. Box 2221
Suva, Fiji

December 1981

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REPORT 1

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SURVEY METHODOLOGY

UNIVERSITY OF CALIFORNIA

PREFACE

The household income and expenditure surveys (HIES) have a long history of conceptual development and practice. Designed originally as family budget surveys with principal objective of providing weighting diagram for the consumer price index (CPI), the surveys have gradually taken up the role of also providing much of the basic information about the levels of living.

The results of the HIES 1977 have been used in revising the CPI and the information is also sparingly utilised in the relevant chapters of Fiji's Development Plan VIII.

The Survey was directed by Mr Mark Sturton, a Senior Planning Officer from the Central Planning Office seconded on part time basis to the Bureau of Statistics. In this task he was assisted by a whole time Statistician of the Bureau of Statistics, Mr Nand Kishor. However, the reports on the HIES did not get completed on time for various reasons. The draft reports which were available revealed certain deficiencies. The Statistics Advisory Committee in November 1981, therefore, agreed the reports were to be rewritten containing salient results of the Survey at a fairly aggregated levels. The Committee also directed the publication of the revised Reports.

On the following pages now appear the first Report which deals with Survey Methodology. The revised draft of the Report was prepared by Mr M.G. Sardana, CFTC Adviser, working in the Bureau of Statistics with assistance from Mr Nand Kishor. I am most grateful to Mr Sardana for many fruitful discussions we have had on this subject and for his efforts in preparing the revised draft of the first report.



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CONTENTS

	PAGE
1. Introduction	1
2. Objectives of the survey	1
3. Format of the report	4
4. Survey methodology	4
5. Survey response	11
6. Survey costs	12
7. General results	12
8. Suggestions for the future	13

STATEMENTS

1. Sample size by area and race	16
2. Average household size by area and race	17
3. Size distribution of sample households by area and race	18
4. Age distribution by race, sex and area	24

ANNEX 1

Set of schedules	25
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1. Introduction

Surveys dealing with income or expenditure or both have been conducted in Fiji as early as in 1943. The survey in 1943 which primarily dealt with weekly expenditure pattern was conducted in two parts, the first one covered 100 households of Indian workmen residing in Suva and the other covered 100 households of Indian workmen living and working on the island of Viti Levu but outside Suva. This was followed by a budget survey of 23 European families in 1944. An expenditure survey of 100 Fijian workmen and 100 Indian workmen living in Suva and earning between £3.0.6 and £8.5.0 a week was conducted in 1959.

2. The first nationwide household budget survey covering 220 households in the urban area and 514 households in the rural area was conducted in 1965. This was followed by household expenditure survey in urban areas of Fiji in 1968, 1972 and 1973.

3. The above mentioned surveys had been undertaken primarily to provide either a weighting diagram for the consumer price index or an idea about the living and working conditions of the workmen and were based on cash expenditure. The scope of such studies was enlarged for the first time in 1977 when the Bureau of Statistics (BOS) undertook a sample survey under which detail data on cash expenditure, the value of home grown items and own produced items consumed, value of exchange of gifts, personal incomes, occupation and industry classification of economically active individuals, the ownership of specified consumer durables and access to basic needs etc. were collected.

2. Objectives of the survey

4. The major objectives of the Household Income and Expenditure Survey (HIES), 1977 were to,

- (i) construct a revised weighting diagram for the consumer price index;
- (ii) provide data on the distribution of income, expenditure and social amenities;
- (iii) provide data on basic needs and housing;
- (iv) provide data for national accounts;
- (v) provide a basis for the derivation of income, expenditure and price elasticities; and

- (vi) construct a social accounting matrix.

Revised Weighting Diagram

5. Based on the data collected under the HIES, 1977, a revised series of Consumer Price Index (CPI) with base 1979 = 100 has been prepared and is in operation now. A separate report on this aspect (Parliament Paper No. 33) has been brought out by BOS in 1980.

6. While the HIES, 1977 was a nationwide survey covering both the urban and rural (ethnic Fijian villages and rural settlements) areas, the current CPI series only reflect price changes in the major urban area. The decision not to generate a CPI, covering both urban and rural areas is based on two factors. The administrative procedure and costs involved in the construction of a CPI series covering both rural and urban areas were thought too problematic at this time. When the BOS activities and staff are expanded and more financial resources become available, the question of a national CPI series will be entertained. The second reason for not attempting to compile a national CPI series is that a study based on the data collected under the survey revealed about 70 per cent of all purchases in the rural households were made in urban areas. Such being the case it becomes less crucial to establish pricing at diverse rural outlets.

Income Distribution

7. Analysis of the distribution of either income or expenditure in terms of percentage of total income received by the various deciles of households or the measurement of a "Gini" co-efficient had not been possible prior to the 1977 HIES because of paucity of data. Surveys carried out prior to 1977 provided data pertaining to urban incomes and expenditures and the Inland Revenue Department has data on income of taxpayers. Any study based on such data would have revealed incomplete picture of the situation on account of inadequate sample or incomplete coverage as in the case of taxpayers.

8. The 1977 HIES for the first time provided the possibility to attempt an analysis of the distribution, although the data must be used with caution, particularly the one relating to household incomes, which were in certain cases found to be under-recorded. Nevertheless, it is possible to estimate from the data the expenditure on different items and the variation in the same by region and expenditure or income decile.

Housing and Basic Needs

9. The survey schedule had provision for collection of information pertaining to housing and certain basic needs. The questions included on this aspect related to type of construction of the dwelling, number of rooms, cooking facilities, provision for drinking water, etc. Lack of availability of such data in Fiji for planning and policy purposes promoted inclusion of these questions which were not directly related to the theme of the survey.

National Accounts

10. The HIES, 1977 has provided substantial amount of data useful for the preparation of national accounts. Elements such as the value of home ownership or the consumption of non-marketed items by households can be attained from the survey. Further, while the production approach has remained the backbone of national income estimates of Fiji, reliable estimates of production of local cash crops may only be obtained from a survey such as this. Household surveys of this nature permit construction of income and outlay accounts of households.

Price and Income Elasticities

11. Estimates of consumer response to changes in price and income are important input in the preparation of a development plan. Lack of availability of reliable estimates of such parameters was recognised in the preparation of Development Plan 7 and additional support to the HIES 1977 was given with the hope that the survey would provide relevant data for estimating elasticities and demand functions for various socio-economic groups of households and for other perspective planning exercises.

Social Accounting Matrix

12. Although not foreseen at the time of the survey preparation, the HIES provides a major input in the construction of Social Accounting Matrix (SAM). From the planners view point the timing of HIES was most suitable, since the preparation of a basis for examining the distribution question was foremost in their mind.

13. In February 1980 a team of four experts from the Overseas Development Administration of the Government of United Kingdom came to Fiji for a period of five weeks to construct a basic SAM for Fiji. The work was finalised in September 1980. Further work has been undertaken at the Central Planning Office to not only disaggregate the SAM by the four divisions producing a Regional Accounting Matrix, but also giving details by level of technology.

Other Uses

14. The survey was also designed to provide details on items like land holding, employment, migration etc. Primarily such items were included to allow cross tabulation. The survey was not designed to provide reliable estimates of these parameters because obviously the sampling design required for such purposes would bear different characteristics than the one appropriate for HIES. Thus the results pertaining to the above mentioned items may not be treated as very precise, but merely as suggestive for further study.

3. Format of the Report

15. Since the detailed tabulation is too massive to be included in a single report, it is planned to prepare individual reports on the major areas of study. This approach is considered useful in that individual users will find specific reports catered to their requirements. It is proposed to publish the following subject matter reports of the HIES:

1. Survey methodology
2. Expenditure and Consumption Analysis
3. Expenditure elasticities
4. Social Statistics

4. Survey Methodology

16. Major differences exist between urban and rural areas with regard to social and economic life. The major source of income in the urban area is wage or salary earnings, while rural livelihood revolves largely around farming and own-account activities. Further, within the rural areas two quite different modes of economic activity exists. The first one comprises of small size holders who do not employ wage labour of any sizeable scale and production is primarily for household existence. This sector is predominantly Indo-Fijian (hereafter referred to as Indians) although an increasing number of ethnic Fijian farmers are joining this predominantly cash sector. The place of residence of this group of rural people is referred to as settlement or non-villages.

17. The second sector in the rural area comprises ethnic Fijian villages. Production is both for the market and own subsistence. A large proportion of households in this sector have a major part of the income derived from non-cash production. Life is largely communal and is not an individualised process like the one in settlements.

Stratification

18. Given these three clear demarcations of the Fiji Community, a set of different questions was relevant to these three basic strata - urban, villages and settlements. Thus the designing of the schedules revolved around this factor and different sets were included for each stratum. For instance, detail on production for own consumption requires less attention in the urban areas compared to the rural areas and so on.

19. The above stratification was adopted not only because of variability with regard to social and economic life but also due to the geographical dispersal of different groups and consequent interviewer requirements. It was decided to adopt a two-week diary system for recording daily expenditure and consumption. While the settlements are located by and large in relatively close proximity to the towns, the villages are remote and distant from major road or even sea communications. Thus it seemed suitable to locate an interviewer in the selected village for the two week duration of the survey, whereas in the selected settlements such a proposition would mean a waste of resources. In the urban areas the interviewers could travel easily either by their own transport or by bus from one interview to the next. Thus both from the view point of relevance of data and the logistics of the geographical dispersal of the communities within Fiji, the adoption of three basic strata was eminently sensible. Further, given the ethnic nature of the communities in Fiji it was advisable to select interviewers according to the strata requirement.

Sample Size

20. In a multipurpose survey, the question of optimum sample size is a problematic one even if the estimates of variance components are known a priori. A sample size suitable for a certain objective may be quite unsuited to another. For example, a chosen sample size may provide estimates of major groups of expenditure with acceptable level of precision, but the same size of the sample may not provide estimates of various parameters of migration with an acceptable level of precision. Thus in practice the sample size is chosen keeping in view the consideration of precision of estimates of main character(s) under study and the available budget.

21. In order to take into account the seasonality effect it was decided to carry out the field work over a period of one year with interviewers moving from one location to another. Keeping the various factors in view - the time, the budget, the strata chosen and location of areas within each stratum, it was decided to take a sample of 3 per cent of households in the urban areas and 2.5 per cent of households in villages and settlements. In terms of numbers this worked out to about 1100 households in the urban area, 1000 households in settlements and 600 households in the villages.

Sampling frame

22. At the outset it was thought that a random sample of households could be selected from a list of households derived from the population census which was conducted a few months prior to the commencement of the HIES. However, it was established that this would contravene the stipulation of the Census Act and a separate sampling frame was necessitated.

23. The population census provided an up-to-date list of well established and easily identifiable enumeration areas (EA). An EA comprised about 100 households. The EAs provided an excellent frame for sampling.

Sampling design

24. In the urban stratum towns were classified into two groups - major and minor. Suva-Nausori, Nadi, Lautoka, Ba and Labasa constituted the major group and the remaining towns, Vatukoula, Sigatoka, Levuka, Savusavu, Rakiraki, Navua, Tavua and Korovou were classified as minor towns. While each major town was selected for the survey, only four out of the eight minor towns were selected with probability proportional to size in terms of the number of households. The minor towns thus selected were Vatukoula, Levuka, Tavua and Sigatoka. The overall sample of 1100 urban households was allocated between the two groups, major and minor towns in proportion to the number of households. Within the group of major towns the allocation was in proportion to the number of households, while for the selected four minor towns the sample of households was allocated equally.

25. In each major town the EAs were divided into socio-economic groups - high class, low class, urban village, squatter, commercial, industrial, institutions and others on the basis of a classification developed by Bakker and Walsh (1976)*. Within each group a sample of one third of the EAs was selected with probability proportional to size in terms of number of households. The overall sample of households for a major town was allocated to the eight groups in proportion to the number of households and within a group the sample was allocated equally amongst the selected EAs. A complete listing of the households was undertaken in each sample EA and the requisite number of households was selected as a simple random sample.

* M.L. Bakker and A.C. Walsh (1976): Urban Fiji, Boundaries used in the 1976 Census of Population, A report to the Census Commissioner.

26. For the minor group of towns the overall sample was allocated equally to the four towns in the sample. For selection of households in each minor town the households were classified into the eight above mentioned socio-economic groups developed by Bakker and Walsh (1976) and the sample was allocated in proportion to the number of households. Within each socio-economic group the sample of households was selected as a simple random sample.

27. In the village stratum, a list of villages was established with the help of the rural EAs. A sample of 56 villages was allocated to the various provinces in proportion to the number of households and within each province the villages were selected with probability proportion to size in terms of the number of households. In each selected village a simple random sample of 10 households was selected for collecting the requisite data in the prescribed schedules.

28. For selection of households in the settlements, a list of settlements was developed by tikinas separately in each of the three Divisions - Central, Western and Northern with the condition that in case a tikina contained less than 200 households in the settlements, it was combined with the neighbouring tikina to form a group of tikinas with at least 200 households in the settlements. It was decided to take an overall sample of 155 settlements and this sample was allocated to the Divisions in proportion to the number of households in the settlements. This resulted in an allocation of 86, 42 and 27 settlements to Western, Northern and Central Divisions respectively. The sample of settlements within each Division was selected with probability proportion to size in terms of the number of households. In each selected settlement a complete listing of households was undertaken and a sample of 6-8 households was selected in the form of a cluster on consideration of reducing the travel time involved in canvassing the requisite information from selected households.

Schedules

29. The schedules adopted in the HIES closely followed the system developed in Australia, excepting content. There were four basic schedules, which were modified by strata. The first schedule, referred to as the Control form, was provided for collection of data pertaining to household characteristics and demographic particulars of members of the household. The control form provided a major check to the system at the time of computation.

30. The second schedule was used to record detailed information at the household level on housing, basic amenities, access to basic needs, land holding, expenditure on household durables and periodic expenditures. A diary was framed for collection of details on daily consumption for a period of two weeks for each sample household,

while for recording periodic expenditures of a non-recurring nature like purchase of motor vehicles, refrigerators, radios etc., it was decided to gather the information on a recall basis by extending the reference period beyond two weeks, the exact period depending on the item.

31. The third schedule was used to record information pertaining to individual incomes, migration and employment status for all members of the selected household over 14 years of age. The industry or occupation of individual respondents had not been collected under the survey because it was felt that it may not be possible to secure accurate information in this regard. However, for the SAM exercise such an information was required and an additional follow-up exercise was undertaken to gather the necessary information.

32. The last schedule was designed to record detail of daily expenditures by item, quantity and location. For the rural households (both in villages and in settlements) a daily page was provided in the schedule for recording detail of items of subsistence, or the non-marketed items of own consumption. Incidentally this was the first attempt in Fiji to record specifics on subsistence. Home grown or non-marketed items consumed by the household were valued at prices prevailing in the nearest market. In certain instance this approach did not create any problem when the household was located close to a market, but in case of households that were distant many miles or days travel from the nearest market, this method of valuation became non-serviceable.

33. The diaries also were used to record detail on the exchange of gifts, which was particularly an important phenomena in the villages. In case of gifts given, it was indicated in the diaries whether these originated as subsistence or cash commodities.

34. A complete set of schedules used in the survey is given in Annex 1.

Field Staff

35. The collection of data involved four basic schedules modified by strata. It was felt that the first three schedules may be completed in one setting with the household and these required a detailed knowledge of the interviewer of the questions asked and their purpose. The fourth schedule which consisted of a diary type record of items of consumption on a daily basis required an interviewer with a methodical approach meticulously recording daily items of consumption.

36. The concept thus arose of having two cadres of interviewers, one required to complete the main elements of the schedules and the other required to fill the daily record. Generally in surveys of this nature the main interviewer also completes the diary record. There are many reasons why the method is inefficient not with regard to accuracy but also from financial viewpoint.

37. Previous attempts in surveys of this nature suffered from inadequate attention being paid to the completion of daily record. Where literacy and familiarity of modern day life style is not ubiquitous, requiring the household to fill the daily record can result in a severe loss of accuracy, particularly in the rural areas. In such a situation it becomes essential to have a daily count of items purchased.

38. A daily visit during the entire reference period by the interviewer is impossible particularly for the rural sample. The interviewer may be surveying households many miles distant one week from the next. A practical manner to overcome this problem is to train on location an assistant. Highschool pupils or young school leavers were extensively used for this purpose. In this fashion daily visits can be made without placing an impossible requirements on the interviewer.

39. This dual system is further efficient in the sense that the interviewer who has obtained extensive knowledge about the survey through vigorous training may fully utilise his expertise in those areas where skill is required. The relatively simpler, but essentially important task of filling the daily record may be left to a less trained person. The system thus encourages specialisation of function and efficiency.

40. Neither should it be maintained that this dual system is costly. The main interviewer is released from a task he would be required to undertake. If five households were allocated in the absence of daily recording, only three say would be required with. The dual system further economises in that the assistants are paid a lower wage rate.

41. A final point on the matter is the question of language. In the initial stages of planning of the survey, it was thought that in view of a substantial amount of illiteracy and use of other languages besides English, it may be necessary to use the schedules prepared in the vernacular, particularly in the rural households. However, with the dual system, under which the schedules were required to be filled in by either the main interviewer or his assistant, it was considered sufficient to prepare the schedules in English. Although the schedules were completed in English, the interviews were conducted in the vernacular, for which purpose the interviewers were adequately trained.

42. The dual system appears to have worked without much of problem. The assistant interviewer approach was most worthwhile and is recommended for adoption in surveys of this nature.

43. Keeping the work load in view as also the availability of an assistant interviewer, it was considered necessary to have 11 whole time interviewers, four of whom were detailed for collection of data in the urban areas and three in the villages and four in the settlements. The field work of the survey was closely supervised by one whole-time supervisor appointed under the project, one Statistician from the Bureau of Statistics and an Economist from the Central Planning Office.

Training and Pilot Survey

44. The field staff underwent a two-week rigorous training programme in the office. The training programme was primarily designed to familiarise the field staff with the questions included in the schedule and the method of conducting the interview with the household in the form of a conversation in vernacular. Ways and means of winning the confidence of the households were also told to the field staff. The field staff were also advised the appropriate administrative channel to contact to enlist the co-operation of the selected households.

45. Immediately following the training programme, a pilot survey was conducted in November-December 1976. The pilot survey fulfilled the function of a training exercise. This proved a very valuable exercise in preparing interviewers for the field and giving the office an opportunity to scrutinise each field operation closely and suggest better approaches.

46. However, while the pilot was largely a training exercise and test of field administration, it was also a valuable test of the various questions included in the schedules. The pilot identified the questions which proved difficult to answer and those which caused confusion in the minds of the interviewers. Perhaps half of the resultant modifications made to the questions were actually derived from the office training sessions when the questions on hand were pulled about by the field staff and the remainder in the field.

Field Supervision

47. Regular field checking trips to all interviewers at least once a month was undertaken. In addition periodic post enumeration checks were carried out. By and large the survey administration and field operations were found to work satisfactorily.

48. All field operations of this nature need repetitive check by the supervisory staff to ensure quality of work. It was the experience of the supervisory staff that interviewers if left to their own will either tend to adopt their own practices and in extreme cases actually fudge data. In such cases the defaulting enumerator was summarily dismissed. Of the 11 interviewers initially engaged, the services of four were terminated in the first quarter, three during the second and one during the last quarter.

Data Processing

49. Owing to several reasons the data processing associated with the survey was an area of weakness. Part of the office staff comprised two full-time coders, who were continuously preparing the documents for data processing. It had been the initial intention to generate a quick turn around, so that progress in the field could be quickly monitored from summary computer printouts. However owing to many other Government projects requiring computer time, the processing of HIES data could not be accorded a high priority in the Computer Centre and no documents could be returned for editing while the field work was in progress. The problem of low priority and poor editing continued to dog the survey as a result the final results were not available until 1981.

5. Survey Response

50. The HIES revealed that households in Fiji were not adverse to co-operation with this type of exercise. At the planning stage the problem of non-response had been a matter of great concern. Overseas examples of 40 per cent rates of non-response were quoted. Table 1 presents the response rates in urban, village and settlement areas along with the main reasons for non-response.

TABLE 1

RESPONSE TO THE SURVEY

Area	No. of households		Percent Response	Reasons for non-response		
	Contacted	Interview Completed		Refusal	Occupant not Contactable	Other
Urban	1,335	1,109	83.1	11	130	85
Village	553	548	99.0	-	2	3
Settlement	942	897	95.2	1	3	41
All	2,830	2,554	90.2	12	135	129

51. It may be seen from the above table that apart from the non-response to such matters as households being away or having moved out at the time of the survey, the number of flat refusals was very low. People in Fiji do not appear to have developed a non-cooperative attitude to Government enquiries of this nature.

52. However, while direct refusal may not be a characteristic of the Fiji population, the problem may be articulated in a different manner. Culturally people are hospitable and feel obliged to co-operate. In such circumstances, however, non-responsive type households may provide inaccurate information particularly over the question of income, whereas in overseas countries such non-response may result in a flat-out refusal. The experience of HIES revealed serious under-recording in certain instances in case of income.

6. Survey Costs

53. No detailed costing of the survey had been undertaken, but an indication of the magnitude can be obtained from the following figures of expenditure (in \$) on different items:- house listing 6,000; wages of interviewers 28,000; wages of assistants 18,000; wages of office staff 6,000; travelling and subsistence 21,500; and sundries 2,000. The total expenditure on these items works to \$81,500. These figures do not reflect the true costs of the survey since certain hidden elements are not included. Such items include cost of printing of schedules and final reports, salaries of established staff engaged on the survey and cost of data processing.

7. General Results

54. The results based on the statistical analysis of the survey data are proposed to be published in separate subject matter reports. This section is intended to present some general results about the distribution of sample households by area and race, average sample household size by area and race, size distribution of sample households by race, sex and area.

55. Statement 1 presents the number of households surveyed broken down by area and race. On comparison with the results of 1976 population census viz; Fijian to Indian households being 1:1.64 in the urban areas and 1:0.94 in the rural areas, it is seen that a slightly disproportionate number of Indian households were surveyed in the rural areas. This had happened because in the rural areas the selection of sample households was left to the interviewer. The selection of sample households in the urban areas was undertaken by the head office and this resulted in avoiding any interviewer's bias in selection.

56. The average household size by area and race is presented in Statement 2. In general these results are in agreement with those obtained in the 1976 population census. As expected the average size of a household in the urban area is smaller than that in the rural area.

57. Statement 3 presents the size distribution of sample households by race separately for urban, village and settlement areas division-wise.

58. The age distribution of sample households by race and sex is presented separately for urban areas, village and settlement in Statement 4. In view of inadequate sample size the size distribution is not presented in case of 'other races' in urban, village and settlement areas and of 'Indians' in the case of village areas. In general these results are in agreement with those generated on the basis of 1976 population census.

8. Suggestions for the future

59. It is not possible to document all the lessons learnt in an undertaking of this nature. However, the major areas of importance warrant discussion to benefit any future survey attempts, particularly on the same subject.

Schedule overloading

60. It had been a point of concern in the early stages that households would be alienated by the inordinate length of schedules. This was certainly not the experience in the field. Indeed it would seem unreasonable to suggest that further questions could have been included without unduly aggravating the situation. In the rural areas it was generally found that households liked the idea of giving information which would help the Government in formulating appropriate development plans and taking policy decisions. Life in the rural areas is not so demanding that people do not have the time of day to discuss matters. To be visited by someone from outside the area and to discuss matters relating to their household life was a welcome experience for people in the rural areas. Many friendships were promoted through the survey. In the urban areas, where life follows a mechanical cycle, co-operation is more difficult to assure. In conclusion it may be mentioned that rural communities were considerably easier to survey, provided appropriate administrative procedures are established and the benefits of the survey are clearly brought to their notice.

Field Administration

61. The experience of operating the field work of the survey suggests that great vigilance should be maintained over the interviewers. Left to themselves the interviewers tend to develop procedures to suit their own convenience and in many

cases will deliberately avoid carrying out the laid down instructions. Adequate provision should be made for appointment of full time supervisory staff. Keeping in view the difficulties in travelling it is suggested that ratio of 1:4 may be adopted for the supervisors and interviewers.

62. The experience of the survey also suggests that selection of sample should in no case be left to the interviewer. While the selection of primary (and also secondary in case it is a three-stage design) stage units may be undertaken by the head office, the responsibility for selection of ultimate stage units should be assigned to the supervisory staff who would be located close to areas of operation. In case the ultimate stage units are selected in the form of a cluster, appropriate procedure of formation of the cluster should be laid down to avoid introduction of any interviewer's bias.

Format of the Schedules

63. By and large the questions included in the schedules were found to be satisfactory and did not create any ambiguity in collection of the relevant information. The questions on consumer expenditure worked well and the recall approach was found valuable. The periods of recall and items included were satisfactory. Clothing is an item which one may suspect to be undercovered in the two-week diary, but this was not shown to be in eventuality.

64. The diary system by and large appeared to have worked satisfactorily. However, certain improvements may be made. It would be useful in future investigations to code the location of purchase by EA. The question of how much of spendings of rural households is in rural areas, and in a more general fashion how the pattern of expenditure is dispersed, is an important one, and warrants inclusion.

65. The subsistence records were well kept, but it would be useful to prepare a check list of items that would be included. For example, household fishing and production of root crops needs little elaboration, but the collection of bush fruits, chillies, lemon leaves for tea, etc. may remain unrecorded.

66. It would seem sensible to exclude any mention of costs partly charged to business in the schedules. This is not significant in Fiji and unnecessarily complicates matters.

Income Questions

67. The main point worth emphasising and suggesting is an alternative procedure to follow in the recording of income details, which was found lacking. The main interview included the income record. With the laid down procedure of data collection,

there was no means of ascertaining whether a household was under reporting or not. It would be more suitable to obtain the income details after the two-week diary collection. After collecting the diary details the interviewer could work out a simple budget analysis to be included in the field edit form. If the household expenditure appeared much in excess of reported income, the interviewer could at the time of interview be more probing without fear of losing household co-operation, since all other details would by then have been collected. Of course this procedure is not by any means fool-proof. As a matter of course some of the households will spend more than their income in certain periods to be made up by saving later. It is felt that the above procedure is likely to yield a better level of accuracy.

68. In the schedule there was no provision for recording the industry and occupation of each person at work. Questions relating to these aspects may be included, even if the information was not coded to a high degree of disaggregation.

Part-time Assistants

69. In an environment where language, illiteracy and so on form problems and the survey requires more than one visit to the selected household, the use of services of part-time assistants engaged locally after training would not only be economical but also efficient from the view point of accuracy of data. This dual system allows specialisation of function and reduces the time spent on the daily recording by the main interviewers.

STATEMENT 1SAMPLE SIZE (NUMBER OF HOUSEHOLDS)
BY AREA AND RACE

AREA	RACE			
	FIJIAN	INDIAN	OTHER	ALL
URBAN				
Central	231	363	62	656
Western	74	183	8	265
Northern	9	57	2	68
Other	63	39	18	120
Total	377	642	90	1,109
VILLAGE				
Central	154	1	-	155
Western	122	1	-	123
Northern	101	-	-	101
Other	169	-	-	169
Total	546	2	-	548
SETTLEMENT				
Western	23	499	1	523
Central	48	113	6	167
Northern	38	159	10	207
Total	109	771	17	897
ALL AREAS	1,032	1,415	107	2,554

STATEMENT 2AVERAGE HOUSEHOLD SIZE BY AREA AND RACE

AREA	RACE			
	FIJIAN	INDIAN	OTHER	ALL
URBAN				
Central	5.10	5.39	5.08	5.26
Western	5.03	5.19	7.88	5.23
Northern	6.44	5.37	5.50	5.51
Other	5.43	5.15	6.39	5.48
Total	5.17	5.32	5.60	5.29
VILLAGE				
Central	5.50	5.00	-	5.50
Western	6.15	2.00	-	6.12
Northern	6.94	-	-	6.94
Other	6.17	-	-	6.17
Total	6.12	3.5	-	6.11
SETTLEMENT				
Western	5.26	6.53	7.00	6.47
Central	5.50	6.36	5.67	6.09
Northern	4.76	6.09	5.40	5.81
Total	5.19	6.41	5.59	6.25
ALL AREAS	5.67	5.91	5.60	5.80

STATEMENT 3 SIZE DISTRIBUTION OF SAMPLE HOUSEHOLDS
BY AREA AND RACE

HOUSEHOLD SIZE	RACE			
	FIJIAN	INDIAN	OTHER	TOTAL
1	2	3	4	5
<u>URBAN - CENTRAL DIVISION</u>				
1	14	11	2	27
2	23	24	8	55
3	36	43	8	87
4	39	57	9	105
5	31	65	14	110
6	24	66	5	95
7	25	37	5	67
8	13	26	5	44
9	6	13	2	21
10 and above	20	21	4	45
TOTAL	231	363	62	656
<u>URBAN - WESTERN DIVISION</u>				
1	5	7	-	12
2	7	10	1	18
3	9	22	-	31
4	15	33	1	49
5	8	36	-	44
6	6	26	1	33
7	11	25	-	36
8	7	11	2	20
9	3	8	-	11
10 and above	3	5	3	11
TOTAL	74	183	8	265

STATEMENT 3 (Cont'd)

1	2	3	4	5
<u>URBAN - NORTHERN DIVISION</u>				
1	1	1	-	2
2	-	4	1	5
3	1	1	-	2
4	1	14	-	15
5	1	14	-	15
6	-	7	-	7
7	-	8	-	8
8	3	4	-	7
9	-	2	1	3
10 and above	2	2	-	4
TOTAL	9	57	2	68
<u>URBAN - OTHER</u>				
1	2	1	-	3
2	5	3	2	10
3	8	6	1	15
4	12	7	1	20
5	7	7	3	17
6	8	4	3	15
7	8	6	3	17
8	6	1	-	7
9	4	2	2	8
10 and above	3	2	3	8
TOTAL	63	39	18	120
<u>ALL URBAN AREAS</u>				
1	22	20	2	44
2	35	41	12	88
3	54	72	9	135
4	67	111	11	189
5	47	122	17	186
6	38	103	9	150
7	44	76	8	128
8	29	42	7	78
9	13	25	5	43
10 and above	28	30	10	68
TOTAL	377	642	90	1,109

STATEMENT 3 (Cont'd)

1	2	3	4	5
<u>VILLAGE - CENTRAL DIVISION</u>				
1	1	-	-	1
2	12	-	-	12
3	24	-	-	24
4	21	-	-	21
5	23	1	-	24
6	23	-	-	23
7	20	-	-	20
8	14	-	-	14
9	6	-	-	6
10 and above	10	-	-	10
TOTAL	154	1	-	155
<u>VILLAGE - WESTERN DIVISION</u>				
1	-	-	-	-
2	4	1	-	5
3	22	-	-	22
4	14	-	-	14
5	15	-	-	15
6	15	-	-	15
7	16	-	-	16
8	15	-	-	15
9	7	-	-	7
10 and above	14	-	-	14
TOTAL	122	1	-	123
<u>VILLAGE - NORTHERN DIVISION</u>				
1	-	-	-	-
2	4	-	-	4
3	5	-	-	5
4	18	-	-	18
5	10	-	-	10
6	13	-	-	13
7	8	-	-	8
8	13	-	-	13
9	11	-	-	11
10 and above	19	-	-	19
TOTAL	101	-	-	101

STATEMENT 3 (Cont'd)

1	2	3	4	5
<u>VILLAGE - OTHER</u>				
1	-	-	-	-
2	12	-	-	12
3	21	-	-	21
4	19	-	-	19
5	25	-	-	25
6	17	-	-	17
7	25	-	-	25
8	15	-	-	15
9	17	-	-	17
10 and above	18	-	-	18
TOTAL	169	-	-	169
<u>ALL VILLAGE AREAS</u>				
1	1	-	-	1
2	32	1	-	33
3	72	-	-	72
4	72	-	-	72
5	73	1	-	74
6	68	-	-	68
7	69	-	-	69
8	57	-	-	57
9	41	-	-	41
10 and above	61	-	-	61
TOTAL	546	2	-	548
<u>SETTLEMENT - CENTRAL DIVISION</u>				
1	-	1	1	2
2	2	2	1	5
3	9	6	1	16
4	7	18	-	25
5	11	15	-	26
6	4	25	-	29
7	7	15	1	23
8	4	11	-	15
9	1	10	1	12
10 and above	3	10	1	14
TOTAL	48	113	6	167

STATEMENT 3 (Cont'd)

1	2	3	4	5
<u>SETTLEMENT - WESTERN DIVISION</u>				
1	-	3	-	3
2	1	22	-	23
3	2	33	-	35
4	2	65	-	67
5	9	75	-	84
6	6	79	-	85
7	2	62	-	64
8	-	48	-	48
9	-	37	-	37
10 and above	1	75	-	76
TOTAL	23	499	-	522
<u>SETTLEMENT - NORTHERN DIVISION</u>				
1	5	3	-	8
2	3	8	-	11
3	2	16	1	19
4	5	20	3	28
5	8	23	2	33
6	6	29	2	37
7	6	20	1	27
8	2	13	-	15
9	-	10	-	10
10 and above	1	17	1	19
TOTAL	38	159	10	207
<u>ALL SETTLEMENT AREAS</u>				
1	5	7	1	13
2	6	32	1	39
3	13	55	2	70
4	14	103	3	120
5	28	113	2	143
6	16	133	2	151
7	15	97	2	114
8	6	72	-	78
9	1	57	1	59
10 and above	5	102	2	109
TOTAL	109	771	16	896

STATEMENT 3 (Cont'd)

1	2	3	4	5
<u>ALL AREAS</u>				
1	28	27	3	58
2	73	74	13	160
3	139	127	11	277
4	153	214	14	381
5	148	236	19	403
6	122	236	11	369
7	128	173	11	312
8	92	114	7	213
9	55	82	6	143
10 and above	94	132	12	238
TOTAL	1,032	1,415	107	2,554

SET OF SCHEDULES

1. Household Control form - Questionnaire 1
2. Field edit form
3. Housing, land and major expenditure items - Urban/settlements - Questionnaire 2
4. Housing, land and major expenditure items - Village - Questionnaire 2
5. Employment and income - Urban - Questionnaire 3
6. Employment and income - Settlements/village - Questionnaire 3
7. Personal diary - Urban
8. Personal diary - Rural

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BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78
(Collected under Statistics Ordinance Cap. 54)

Address
.....
.....
.....
.....
Tel. (if any)
.....

Questionnaire 1 HOUSEHOLD CONTROL FORM
(All Sections)

HOUSEHOLD NO.	
INTERVIEWER	
DATE OF INTERVIEW	/ /
EDIT CHECK COMPLETED	

FOR OFFICE USE ONLY

	HSL CODE		INT NO.	LOC
0		1		

DATE	STAT	COOP	EXP.

1. Is the Head of Household a Fiji Citizen?

YES
NO Do not continue with interview.

2. Will your Household be staying here for the next three weeks?

YES
NO Do not continue with interview.

HOUSEHOLD STATUS

S T A T U S	INITIAL RESULT	FINAL RESULT
1. Co-operative Household	<input type="checkbox"/>	<input type="checkbox"/>
2. Refusal (Give reason:)	<input type="checkbox"/> *	<input type="checkbox"/>
3. Partial Refusal (Reason)	<input type="checkbox"/> *	<input type="checkbox"/>
4. Language problem (Language spoken)	<input type="checkbox"/> *	<input type="checkbox"/>
5. Dwelling definitely occupied but occupants could not be contacted	<input type="checkbox"/>	<input type="checkbox"/>
6. Household going on holidays	<input type="checkbox"/>	<input type="checkbox"/>
7. Household moving	<input type="checkbox"/>	<input type="checkbox"/>
8. Recent death or sickness in household	<input type="checkbox"/>	<input type="checkbox"/>
9. Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>

* These Households should be referred immediately to the Head Office Staff.

BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977

FIELD EDIT FORM

HOUSEHOLD NUMBER	
INTERVIEWER	

SECTION A.

These edits are to be completed after you have collected household control, expenditure and income questionnaire.

1. Are proper questionnaire identification information recorded on front page of questionnaire?

	YES	NO	<u>TICK APPROPRIATELY</u>
Control Form			
Expenditure Form			
Income Form I			
2			
3			
4			
5			

If the answer is "NO" then complete identification data, otherwise explain.....

2. Are columns 6 and 7 of question 6 on control form filled.

YES NO

If 'NO' complete them.

3. Is question 7, "initial Result" on back page of control form filled.

YES NO

If 'NO' complete now.

4. For household members not present at interview for expenditure questionnaire has the data now been collected and is there a TICK in the appropriate box.

YES NO

If 'NO' then collect this data. If you are unable to collect this data explain. NOTE : other household members might be able to help here.

.....
.....
.....
.....

5. Are there any inconsistencies in the expenditure questionnaire? For example, a household which does its cooking by electricity or gas and has paid no electricity or gas bills; a house hold has piped water, but has paid no water rates: a household has a telephone, but has paid no telephone bills. a household has a motor vehicle, but has not paid any driving lic ence fees, or insurance or wheel tax.

YES NO

If 'YES' comment and Resolve

.....
.....
.....
.....

NOTE: Inconsistences of this sort will be picked up by the computer so act now rather than have the forms returned to you. If there is an inconsistency i.e. a household does its cooking by electricity and generates its own electricity, which is a valid reason then comment.

3.

6. For those household members working for pay, are details of Income recorded?

Tick as
Appropriate

HOUSEHOLD MEMBER 1	2	3	4	5
YES				
NO				

If we receive forms for which household members are working for pay with no income, then these forms will be returned. If any comments, state below.

If necessary resolve.

.....

7. Tick 'EDIT CHECK COMPLETED' on Expenditure and Income forms.

SECTION B

These edits are to be completed after you have received the completed diaries from the assistant interviewer.

8. Are proper identification information recorded on the front pages of the Diaries?

H/HOLD MEMBER 1		2		3		4		5		
DIARY 1	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO
DIARY 2	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO

Tick appropriately.

If the answer is 'NO' then complete identification data, otherwise explain

.....

4.

9.

Are columns 8,9,and 10 of question 6 filled on control form

YES

NO

If 'NO' complete them.

10. Is question 7, "Final Result" on back page of control form filled.

YES

NO

If "NO" complete now.

11. Tick "EDIT CHECK COMPLETED" on control form and Diaries.

12. Are ALL household forms including this one present in household folder?

YES

NO

If 'NO' explain.

.....

.....

.....

.....

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BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78
(Collected Under the Statistics Ordinance Cap. 54)

Questionnaire 2. HOUSING, LAND AND MAJOR EXPENDITURE ITEMS

(URBAN)

(RURAL)

QUESTIONS 1-22 are to be asked of the Head of Household or his wife. You should try to ensure all persons aged 14 years and over are present when completing Questions 23 to end.

HOUSEHOLD NO.	
INTERVIEWER	
EDIT CHECK COMPLETED	

INTERVIEWER:

Please record person numbers of any Household Members not present for Questions 23 to end.

Tick when information for this person has been included

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HOUSEHOLD CODE NO.					
0					2

HOUSING

SECTION 1

1. TYPE OF LIVING QUARTERS

INTERVIEWER, Please Record

CIRCLE
APPROPRIATE
NUMBER

Is this Household living in a:

- | | |
|--|---|
| Single House | 1 |
| A cluster of buildings | 2 |
| Flat in a block of flats | 3 |
| Bure | 4 |
| Improvised, makeshift housing
such as a shack | 5 |
| A building not intended for living in | 6 |
| Other (Specify) | 9 |

2. TYPE OF CONSTRUCTION

INTERVIEWER, Please Record

Is this building mainly constructed of:

- | | |
|--|---|
| Concrete, cement, bricks, etc, with
permanent roof | 1 |
| Wooden walls with permanent roof | 2 |
| Corrugated iron walls with permanent
roof | 3 |
| Permanent roof with Impermanent walls
(i.e. Bure) | 4 |
| Substandard, lean to, makeshift of
improvised materials iron, tin, wood
etc. | 5 |
| Other (Specify) | 9 |

INTERVIEWER: ASK REMAINDER OF QUESTION

CIRCLE

3. (a) How many rooms in total does your household have in this dwelling unit? (Do not include passage ways, lobbies, toilet rooms, bathrooms, or kitchens)

- One 1
- Two 2
- Three 3
- Four 4
- Five 5
- Six 6
- Seven 7
- Eight or more ... 8

(b) Of the above how many bedrooms does your household have in this dwelling unit?

- None 0
- One 1
- Two 2
- Three 3
- Four 4
- Five 5
- Six 6
- Seven 7
- Eight or more ... 8

(c) Do you have a separate kitchen or kitchenette

- YES, inside dwelling 1
- YES, outside dwelling 2
- No 3

4. What is the source of your drinking water?

- Piped water inside dwelling 1
- Piped water outside dwelling, but exclusive use 2
- Piped water outside dwelling, shared with other household 3
- Well 4
- Rain Water 5
- River, lake, streams, etc. 6
- Other (Specify)..... 9

5. What kind of toilet facilities does this household have?

- None 0
- Flushed or water sealed toilet for exclusive use of household 1
- Flushed or water sealed toilet shared by others 2
- Pit laterine for exclusive use of household 3
- Pit laterine shared with others 4
- Other (Specify)..... 9

6. (a) Which of the following kind of facilities do you use most of the time for cooking?

CIRCLE

- Electricity - plate without oven 0
- Electricity - stove with oven 1
- Gas burners with oven 2
- Gas stove with oven 3
- Kerosene burner, stove 4
- Kerosene burner/open fire 5
- Wood, open fire 6
- Lovo 7
- Other (specify)..... 9

(b) If you cook by a wood fire or lovo, how many times a week do you make use of these facilities?

Wood fire _____
Lovo _____

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--	--	--

7. What do you mainly use for lighting?

CIRCLE

- No lighting regularly available 1
- Electricity (Authorised supplier, SCC, FEA, etc)... 2
- Shellite/benzine type fuel 3
- Kerosene 4
- Benzine/kerosene 5
- Oil 6
- Electricity (Generated yourself or bought from neighbours) 7
- Other (Specify)..... 9

8. When was this building constructed?

Year _____

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1			
---	--	--	--

9. Which, if any, of the following items are continuously available for use in your household?

	<u>YES</u>	<u>NO</u>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>
Radio/Transistor	<input type="checkbox"/>	<input type="checkbox"/>
Sewing machine	<input type="checkbox"/>	<input type="checkbox"/>
Refrigerator (electric, gas or kerosene)	<input type="checkbox"/>	<input type="checkbox"/>
Motor bike	<input type="checkbox"/>	<input type="checkbox"/>
Motor Car	<input type="checkbox"/>	<input type="checkbox"/>
Unpowered boat	<input type="checkbox"/>	<input type="checkbox"/>
Powered boat	<input type="checkbox"/>	<input type="checkbox"/>
Bicycle	<input type="checkbox"/>	<input type="checkbox"/>

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T	R	SM	R	MB	MC	UB	PB	B
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HOUSEHOLD BILLS

SECTION 2

The next few questions are about household bills you may pay.

10. ELECTRICITY BILLS

(a) How much was the last bill for electricity for this household?

No electricity

\$ _____

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7321		WEEKS	
<input type="checkbox"/>	\$	<input type="checkbox"/>	C

(b) What period of time did it cover?

(c) When was this electricity connected?

Within past 12 months

More than 12 months ago

(d) If within past 12 months, how much did you pay to have this electricity connected?

\$ _____

OFFICE USE ONLY

7325	5	2
		\$

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

1. GAS BILLS

(a) How much was the last bill for gas for this household?

NO GAS

\$ _____

FOR OFFICE USE ONLY

7322		WEEKS
	\$	C

(b) What period of time did it cover?

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

2. TELEPHONE BILLS

(a) How much was the last telephone bill for this household?

NO TELEPHONE

\$ _____

FOR OFFICE USE ONLY

7642		WEEKS
	\$	C

(b) What period of time did it cover?

(c) When was this telephone installed?

Within past 12 months

More than 12 months ago

FOR OFFICE USE ONLY

7643	5	2
	\$	C

(d) If within past 12 months, how much did you pay to have this telephone installed?

\$ _____

RECORD CONSULTED	YES	NO

13. WATER RATES

(a) How much was your last payment for water rates?

\$ _____

No piped water

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7313		WEEKS
	\$	C

(b) What period of time did it cover?

(c) When was this household connected to the water supply?

Within past 12 months

More than 12 months ago

(d) If within past 12 months, how much did you pay to have the water connected?

\$ _____

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7319	5	2
		\$

RECORD CONSULTED	YES	NO

14. GENERAL COUNCIL RATES

(a) How much was your last payment for General Council Rates?

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7314		WEEKS	
			\$

\$ _____

Do not pay General Council Rates

(b) What period of time did it cover?

RECORD CONSULTED	YES	NO

SECTION 3

HOUSING COSTS

15. Which of the following best describes the occupation of the house lived in by this household?

CIRCLE

- A { (i) Rented from Housing Authority 1
- (ii) Rented from Government or similar body 2
- (iii) Rented from a private landlord 3
- B { (iv) Owned outright (Free) 4
- (v) Owned and being paid for by instalment 5
- C { (vi) Occupied rent-free 6
- (vii) Other (Specify 7

IF A GO TO QUESTION	16
IF B GO TO QUESTION	17
IF C GO TO QUESTION	22

16. IF DWELLING RENTED (INCLUDE SQUATTER DWELLINGS)

(a) What was your last rent payment?

\$ _____

(b) What period did this cover?

(c) Is your place of business located in this dwelling?

YES

NO

(d) If 'YES' how much, if any, of this amount was charged to your business or refunded to you by your employer?

\$ _____

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7311		WEEKS	
	RENT		\$

9311		WEEKS	
	REFUNDED		\$

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

NOW GO TO QUESTION 22.

17. IF DWELLING OWNED (FREE) BY THE HOUSEHOLD OR BEING PAID FOR BY INSTALMENT (INCLUDE SQUATTER DWELLINGS)

(a) Did you purchase or build this property in the past 12 months, or make any major additions to this dwelling?

YES

NO

IF "NO" AND STILL BUYING BY INSTALMENT, GO TO QUESTION 18.

IF "NO" AND OWNS OUTRIGHT, GO TO QUESTION 19.

(b) If "YES" what was the total price paid for this house/land or major additions?

\$ _____

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7331		5	2
	COST		\$

(c) Did you personally purchase this property outright, (or carry out the major additions in cash) or did, you have to borrow some money from family, friends, finance company, bank or some other source, or did you charge some of the cost to your business?

Personally bought outright go to (f)

Borrowed money from family, finance company, bank, or some other source, or charged to business continue

(d) If "BORROWED MONEY"

What was the amount you personally borrowed for building or purchasing this dwelling? Exclude any money borrowed, but charged to the business. If Nil write "NIL".

\$ _____

OFFICE USE ONLY

7332	5	2		
	BORROWINGS			\$

(e) If "CHARGED TO BUSINESS"

What was the amount, if any charged to your business? If Nil write "NIL".

\$ _____

9333	5	2		
	BUSINESS			\$

(f) MONEY USED FROM SALE OF A PREVIOUS PROPERTY

What was the amount, if any, used from the sale of a previous property? If Nil write "NIL".

\$ _____

7334	5	2		
	SALE			\$

(g) DEPOSIT

What deposit did you personally pay on this property out of your own savings? If Nil write "NIL". Exclude any money included in (f).

\$ _____

7335	5	2		
	DEPOSIT			\$

INTERVIEWER: (d) + (e) + (f) + (g) must equal (b)

RECORD CONSULTED	YES	NO

18. IF IN PROCESS OF BUYING DWELLING BY INSTALMENT

(a) What was the value of the most recent re-payments you made on your house/land?

\$ _____

FOR OFFICE USE ONLY

7312		WEEKS	
	PAID		\$

(b) What period does this cover

(c) Is your place of business located in this dwelling?

YES

NO

9312		WEEKS	
	REFUND		\$

(d) If 'YES' how much of the above payments if any, were charged to your business or refunded to you by your employer?

\$ _____

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

19. "IMPUTED RENT" ALL OWNER OCCUPIERS (INCLUDE SQUATTERS)

Approximately how much do you think it would cost you per month to rent an unfurnished dwelling like the one you have here?

\$ _____

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7318		0	4
	IMPUTED		\$

INTERVIEWER: Does this amount seem reasonable?

8315		0	4
	IMPUTED		\$

20. EVERYONE WHO OWNS OR IS BUYING DWELLING BY INSTALMENT

In the past twelve months, how much money, if any, have you spent on repairs, improvements, maintenance, painting, or decorating this building? If none write 'NIL'.

\$ _____

7317		5	2
			\$

21. LEASE OR RENT PAYMENTS FOR LAND OCCUPIED FOR DWELLING PURPOSES ONLY

(a) What was the last payment made for this land. If Nil write 'NIL'.

\$ _____

(b) What period did this cover?

\$ _____

FOR OFFICE USE ONLY

7316	WEEKS	
	RENT	\$

NOTE:

Do not include any lease or rent payments for agricultural or business purposes. Exclude from the above any amount refunded to you by your employer, or charged to your business.

RECORD CONSULTED	YES	NO

22. PROPERTY INSURANCE

(a) Do you currently have any insurance on this dwelling or on the contents of the dwelling?

NO go to Question 23

YES continue

(b) How much did you pay for insurance on both the dwelling itself and the contents last time you purchased insurance.

\$ _____

(c) What period does this cover?

NOTE: Exclude from the above any amount refunded to you by your employer, or charged to your business.

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RECORD CONSULTED	YES	NO

7315	WEEKS	
	INSURANCE	\$

FOR THE REMAINING QUESTIONS, PLEASE TRY TO ENSURE ALL "SPENDERS", THOSE 14 YEARS AND OVER ARE PRESENT WHEN QUESTIONS 23 TO END ARE ASKED

L A N D

SECTION 4

23. The next few questions are about any land you may own or lease. Do you own, part-own (Mataqali land), lease, or occupy any land?

NO go to Question 24

YES continue

If 'YES', how much land in the following categories in urban or rural areas do you own, lease, etc.

INTERVIEWER: Read categories listed below:

	<u>ACRES</u> <u>(Urban Areas)</u>	<u>ACRES</u> <u>(Rural Areas)</u>
(i) Freehold	_____	_____
Crown Lease	_____	_____
NLTB Lease	_____	_____
Leased from Private Land owner	_____	_____
Share Cropping	_____	_____
Cut-Lease	_____	_____
Provided Rent Free	_____	_____
Other (Specify)	_____	_____
(ii) Part-Ownership in Native Land, Mataqali (for this Household's use only)	_____	_____
(iii) Name of Mataqali	_____	_____

INTERVIEWER: Refer back to Question 9 to determine whether the Household has any of the following: Motor bike, Motor car, Unpowered or powered boat or Bicycle. If Boats or regular Bicycle only go to Question 26. If none of these vehicles, go to Question 28. If motor car, bike etc. continue.

25. What payments have all of you made for motor vehicle insurance and wheel tax?

Insurance, including third party, comprehensive etc. \$ _____

Period covered _____

Wheel tax \$ _____

Period covered _____

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7627		WEEKS	
	\$ INSUR.		C

7626		WEEKS	
	\$ WHEEL TAX		C

RECORD CONSULTED	YES	NO

26. (a) In the PAST 12 MONTHS, have (any of) you bought outright (free) any motor vehicle, motor bike, other kind of bicycle, trailer, powered or unpowered boat, for other than exclusive business use?

YES

NO

If "NO" go to Question 27.

(b) If "YES" What was the price you personally paid, after any trade-ins, sale of a previous vehicle, or insurance refunds, for this/these vehicles?

\$ _____

FOR OFFICE USE ONLY

7611	5	2
	OUTRIGHT	\$

INTERVIEWER: Be sure all vehicles purchased outright included.
 If buying a "replacement car" with insurance money, extract the insurance money from total. Similarly extract sale value of a previous vehicle if recently sold a vehicle privately before buying new one.

27. (a) Do (any of) you have an instalment agreement for any kind of vehicle or mode of transport?
 If "YES", How many?

NO go to Question 28

YES Number _____

(b) If "YES" How many, if any, of these vehicles were purchased in the past 12 months?

Number _____

IF "NONE", GO TO QUESTION 27 (d)

(c) IF ANY VEHICLES PURCHASED IN PAST 12 MONTHS

How much did you pay as deposit for this/ these vehicles after you exclude any trade-ins, receipts from sale of previous vehicles or insurance refunds?

\$ _____

FOR OFFICE USE ONLY

7613	5	2
	DEPOSIT	\$

Be sure to include all vehicles purchased in past 12 months

(d) FOR EACH VEHICLE BEING PURCHASED ON INSTALMENT

(1) What is the agreed amount of each repayment?

FOR OFFICE USE ONLY

(1)

7612	WEEKS
	REPAYMENT \$

(2) What is the length of time (weeks) between each repayment?

FOR OFFICE USE ONLY

7612		WEEKS	
	REPAYMENT		\$

		AMOUNT OF REPAYMENTS	LENGTH OF TIME
Vehicle	1	\$ _____	_____
Vehicle	2	\$ _____	_____
Vehicle	3	\$ _____	_____
Vehicle	4	\$ _____	_____

(3)

7612		WEEKS	
	REPAYMENT		\$

(4)

7612		WEEKS	
	REPAYMENT		\$

RECORD CONSULTED	YES	NO

INSTALMENT AGREEMENTS

SECTION 6

28. (a) Do (any of) you have an instalment agreement or are you paying for anything other than vehicles by instalment? For example, furniture from Courts, consumer durables such as refrigerators, cookers, sewing machines, washing machines, or "duty-free" items such as radios, stereos, cameras? (Show prompt card IF NECESSARY).

YES

NO

Go to QUESTION 29.

(b) How many such agreements do you have?

Number _____

<p><u>INTERVIEWER:</u></p> <p>For each such agreement, record the following information.</p>
--

AGREEMENT NUMBER 1

FOR OFFICE USE ONLY

(i) Description of item purchased

7	5	2
DEPOSIT		\$

(ii) (If purchased in past 12 months)
Amount paid as deposit

\$ _____

ITEM WEEKS

7		
REPAYMENTS		\$

(iii) Agreed amount of each repayments

\$ _____

(iv) Length of time between repayments

ITEM

7	5	2
DEPOSIT		\$

AGREEMENT NUMBER 2

(i) Description of item purchased

(ii) (If purchased in past 12 months)
Amount paid as deposit

\$ _____

ITEM WEEKS

7		
REPAYMENTS		\$

(iii) Agreed amount of each repayment

\$ _____

(iv) Length of time between repayments

\$ _____

AGREEMENT NUMBER 3

(i) Description of Item purchased

(ii) (If purchased in past 12 months)
Amount paid as deposit

\$ _____

(iii) Agreed amount of each repayment?

\$ _____

(iv) Length of time between repayments?

FOR OFFICE USE ONLY

ITEM		
7	5	2
DEPOSIT		\$

ITEM		WEEKS	
REPAYMENT		\$	

AGREEMENT NUMBER 4

(i) Description of Item purchased

(ii) (If purchased in past 12 months)
Amount paid as deposit

\$ _____

(iii) Agreed amount of each repayment?

\$ _____

(iv) Length of time between repayments

ITEM

ITEM		
7	5	2
DEPOSIT		\$

ITEM WEEKS

ITEM		WEEKS	
REPAYMENT		\$	

INTERVIEWER: If more than 4 agreements, write necessary information on additional page and attach.

RECORD CONSULTED	YES	NO

H E A L T H

SECTION 8

30. (a) In the past three months, have (any of) you made any payments for health services, such as general practitioners, hospitals, specialists, dentists, opticians, etc.

YES NO

If "NO" GO TO QUESTION 31

(b) What was the total amount of payment for each kind of service during the past three months? Please exclude any refunds.

	AMOUNT PAID IN PAST THREE MONTHS		FOR OFFICE USE ONLY							
	\$	C	EXP. CODE							
General Practitioner Fees			7	5	3	1	1	3		
Specialist Fees (X-rays, Gynecology)			7	5	3	2	1	3		
Hospital and Ambulance Fees			7	5	4	1	1	3		
Dental Fees			7	5	3	3	1	3		
Optician Fees			7	5	3	4	1	3		
Other Medical Practitioner Fees			7	5	3	5	1	3		

SECTION 9

EDUCATION

31. (a) In the past 12 months have (any of) you paid any fees for education?

YES NO

IF "NO", GO TO QUESTION 32.

(b) What was the total amount paid, over the past 12 months, for primary school fees, for secondary school fees, or for tertiary education, for example, at U.S.P., Derrick Technical etc., or for any other kind of training or education. Please exclude refunds and be sure to include all children.

TYPE OF SCHOOLING	AMOUNT PAID IN PAST TWELVE MONTHS \$	FOR OFFICE USE ONLY									
		EXP. CODE						AMOUNT \$			
Primary School Fees		7	7	5	1	5	2				
Secondary School Fees		7	7	5	2	5	2				
Tertiary U.S.P. Derrick		7	7	5	3	5	2				
Education Overseas		7	7	5	4	5	2				
Other (Specify		7	7	5	5	5	2				

RECORD CONSULTED	YES	NO

SECTION 10

LIFE INSURANCE

32. (a) Do (any of) you make payments for life Insurance Policies.

YES NO

(IF "NO", GO TO QUESTION 33)

(b) What was the last payment each of you made on each of your Life Insurance Policies? (Include Insurance premiums deducted from your pay.)

(c) What period did this cover?

1. Last payment \$ _____

Period covered _____

2. Last payment _____

Period covered _____

3. Last payment \$ _____
Period covered _____

4. Last payment _____
Period covered _____

FOR OFFICE USE ONLY

7841		WEEKS	
	\$		C

OFFICE USE \$.....

RECORD CONSULTED	YES	NO

33. (a) Do (any of) you make payments for a pension or for an annuity?

YES NO

(IF "NO" GO TO QUESTION 34)

(b) What was the last payment each of you made for a pension or for an annuity? (Include pension payments deducted from you pay)

(c) What period did this cover?

1. Last payment \$ _____
Period covered _____

2. Last payment _____
Period covered _____

FOR OFFICE USE ONLY

7912		WEEKS	
	\$		C

OFFICE USE \$

RECORD CONSULTED	YES	NO

34. (a) Do (any of) you have any other kinds of insurance policies apart from the ones you have already told me about. For example, do you pay for any insurance policies on health or accidents or on personal belongings, like jewellery, which are not included with "contents of house"?

YES NO

IF "NO" GO TO QUESTION 35.

FOR OFFICE USE ONLY

- (b) What type of insurance policy was it?
 (c) What was the last payment you made?
 (d) What period did this cover?

TYPE		WEEKS	
7			
	\$		C

1. Type _____
 Last payment _____
 Period covered _____
2. Type _____
 Last payment _____
 Period covered _____

TYPE		WEEKS	
7			
	\$		C

VACATION AND OVERSEAS TRIPS

SECTION 11

35. Have you made any PAYMENTS in the past three months on a trip or holiday away from home lasting 4 nights or more? (I'd like to know about the payments in the past three months, even if the trip itself was not taken during that time. Please exclude business trips)

YES NO

How much money have you spent in the past three months on

1. Vacations abroad (Airfares, Accommodation, tours etc.)
 \$ _____

OFFICE USE ONLY

7831	1	3
	OVERSEAS	\$

2. Vacations within Fiji? \$ _____

7831	1	3
	LOCAL	\$

CONFIDENTIAL

BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78
(Collected Under the Statistics Ordinance Cap. 54)

Questionnaire 2 HOUSING, LAND AND MAJOR EXPENDITURE ITEMS
(VILLAGE)

QUESTIONS 1-19 are to be asked of the Head of Household or his wife.
You should try to ensure all persons aged 14 years and over
are present when completing Questions 20 to end.

HOUSEHOLD NO.	
INTERVIEWER	
EDIT CHECK COMPLETED	

INTERVIEWER:

Please record person numbers
of any Household Members not
present for Questions 20 to end.

Tick when information
for this person has
been included

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

FOR OFFICE USE ONLY

HOUSEHOLD CODE NO.					
0					2

HOUSING

SECTION 1

1. TYPE OF LIVING QUARTERS

CIRCLE
APPROPRIATE
NUMBER

INTERVIEWER, Please Record

Is this household living in a:

- | | |
|--|---|
| Single House | 1 |
| A cluster of buildings | 2 |
| Flat in a block of flats | 3 |
| Bure | 4 |
| Improvised, makeshift housing such as a shack. | 5 |
| A Building not intended for living in | 6 |
| Other (Specify | 9 |

2. TYPE OF CONSTRUCTION

INTERVIEWER, Please Record

Is this building mainly constructed of:

- | | |
|--|---|
| Concrete, cement, bricks, etc, with permanent roof | 1 |
| Wooden walls with permanent roof | 2 |
| Corrugated iron walls with permanent roof | 3 |
| Permanent roof with Impermanent walls (i.e. Bure) | 4 |
| Substandard, lean to, makeshift of improvised materials, iron, tin, wood, etc. | 5 |
| Other (Specify | 9 |

INTERVIEWER: ASK REMAINDER OF QUESTION

3. (a) How many rooms in total does your household have in this dwelling unit? (Do not include passage ways, lobbies, toilet rooms, bath-rooms, or kitchens)

	CIRCLE
One	1
Two	2
Three	3
Four	4
Five	5
Six	6
Seven	7
Eight or more .	8

(b) Of the above how many bedrooms does your household have in this dwelling unit?

None	0
One	1
Two	2
Three	3
Four	4
Five	5
Six	6
Seven	7
Eight or more .	8

(c) Do you have a separate kitchen or kitchenette

YES, inside dwelling	1
YES, outside dwelling	2
No	3

4. WHAT IS THE SOURCE OF YOUR DRINKING WATER?

Piped water inside dwelling	1
Piped water outside dwelling, but exclusive use	2
Piped water outside dwelling, shared with other household	3
Well	4
Rain water	5
River, lake, streams, etc.	6
Other (Specify)	9

5. WHAT KIND OF TOILET FACILITIES DOES THIS HOUSEHOLD HAVE?

None	0
Flushed or water sealed toilet for exclusive use of household	1
Flushed or water sealed toilet shared by others	2
Pit laterine for exclusive use of household	3
Pit laterine shared with others	4
Other (Specify)	9

6. (a) Which of the following kind of facilities do you use most of the time for cooking? CIRCLE

- Electricity - plate without oven 0
- Electricity - stove with oven 1
- Gas burners with oven 2
- Gas stove without oven 3
- Kerosene burner, stove 4
- Kerosene burner/open fire 5
- Wood, open fire 6
- Lovo 7
- Other (Specify) 9

(b) If you cook by a wood fire or lovo, how many times a week do you make use of these facilities?

Wood fire _____
Lovo _____

OFFICE USE ONLY

--	--	--

7. What do you mainly use for lighting? CIRCLE

- No lighting regularly available 1
- Electricity (Authorised supplier, FEA, SCC, ETC.) 2
- Shellite/benzine type fuel 3
- Kerosene 4
- Benzine/kerosene 5
- Oil 6
- Electricity (Generated yourself or purchase from neighbours) 7
- Other (Specify) 9

8. When was this building constructed?

Year _____

FOR OFFICE USE ONLY

1			
---	--	--	--

9. Which, if any, of the following items are continuously available for use in your household?

	<u>YES</u>	<u>NO</u>
Telephone	<input type="checkbox"/>	<input type="checkbox"/>
Radio/Transistor	<input type="checkbox"/>	<input type="checkbox"/>
Sewing machine	<input type="checkbox"/>	<input type="checkbox"/>
Refrigerator (electric, gas or kerosene)	<input type="checkbox"/>	<input type="checkbox"/>
Motor bike	<input type="checkbox"/>	<input type="checkbox"/>
Motor car	<input type="checkbox"/>	<input type="checkbox"/>
Unpowered boat	<input type="checkbox"/>	<input type="checkbox"/>
Powered boat	<input type="checkbox"/>	<input type="checkbox"/>
Bicycle	<input type="checkbox"/>	<input type="checkbox"/>

FOR OFFICE USE ONLY

T	R	SM	R	MB	MC	UB	PB	B
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HOUSEHOLD BILLS

SECTION 2

The next few questions are about household bills you may pay?

10. ELECTRICITY BILLS

(a) How much was the last bill for electricity for this household?

No electricity

FOR OFFICE USE ONLY

7321		WEEKS
	\$	C

(b) What period of time did it cover?

(c) When was this electricity connected

Within past 12 months

More than 12 months ago

(d) If within past 12 months, how much did you pay to have this electricity connected?

\$ _____

FOR OFFICE USE ONLY

7325	5	2
		\$

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

11. GAS BILLS

(a) How much was the last bill for gas for this household

NO GAS \$ _____

FOR OFFICE USE ONLY

7322		WEEKS
	\$	C

(b) What period of time did it cover

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

12. WATER RATES

(a) How much was your last payment for water rates?

No piped water \$ _____

FOR OFFICE USE ONLY

7313		WEEKS
	\$	C

(b) What period of time did it cover?

(c) When was this household connected to the water supply?

Within past 12 months

More than 12 months ago

(d) If within past 12 months, how much did you pay to have the water connected?

\$ _____

FOR OFFICE USE

7319	5	2
		\$

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 3

HOUSING COSTS

13. INTERVIEWER: Is this house a traditional type Bure, Make-shift Squatter-type dwelling, or modern wooden or cement house?

If the house is a modern wooden or cement house, ask household if building is owned outright or is being paid for by instalment.

CIRCLE

- A { Traditional Bure 1
- { Squatter-type dwelling 2
- B { Modern-type Owned Outright 3
- { Modern-type being bought by instalment 4

IF (A) GO TO QUESTION 14 IF (B) GO TO QUESTION 15
--

14. (a) Was this bure or dwelling built in the last 12 months?

NO go to Question 20

YES continue

(b) How many man-days of work including any help received from others did this dwelling take to build? Exclude any labour paid for.

Man days _____

FOR OFFICE USE ONLY

9336	5	2
	MAN-DAYS	

(c) What amount of money was spent on any materials, or labour in the construction of this dwelling?

\$ _____

7318	0	1
		\$

8515	0	1
		\$

15. IF DWELLING OWNED (FREE) BY THE HOUSEHOLD OR BEING PAID FOR BY INSTALMENT

(a) Did you purchase or build this property in the past 12 months, or make any major additions to this dwelling?

YES

NO

IF "NO" AND STILL BUYING BY INSTALMENT, GO TO QUESTION 16

IF "NO" AND OWNS OUTRIGHT, GO TO QUESTION 17.

(b) If "YES" what was the total price paid for this house/land or major additions?

\$ _____

FOR OFFICE USE ONLY

7331	5	2
	COST	\$

(c) Did you personally purchase this property outright, (or carry out the major additions in cash) or did, you have to borrow some money from family, friends, finance company, bank or some other source, or did you charge some of the cost to your business?

Personally bought outright go to (f)

Borrowed money from family, finance company, bank or some other source, or charged to business

continue

(d) IF "BORROWED MONEY"

What was the amount you personally borrowed for building or purchasing this dwelling? Exclude any money borrowed, but charged to the business, If Nil write "NIL".

\$ _____

FOR OFFICE USE

7332	5	2
BORROWINGS		\$

(e) IF "CHARGED TO BUSINESS"

What was the amount, if any charged to your business? If Nil write "NIL".

\$ _____

9333	5	2
BUSINESS		\$

(f) MONEY USED FROM SALE OF A PREVIOUS PROPERTY

What was the amount, if any, used from the sale of a previous property? If Nil write "NIL".

\$ _____

7334	5	2
SALE		\$

(g) DEPOSIT

What deposit did you personally pay on this property out of your own savings? If Nil write "NIL". Exclude any money included in (f)

\$ _____

7335	5	2
DEPOSIT		\$

INTERVIEWER: (d) + (e) + (f) + (g) must equal (b)

RECORD CONSULTED	YES	NO

16. IF IN PROCESS OF BUYING DWELLING BY INSTALMENT

(a) What was the value of the most recent re-payments you made on your house/land?

\$ _____

FOR OFFICE USE ONLY

7312	WEEKS	
	PAID	\$

(b) What period does this cover

(c) Is your place of business located in this dwelling?

YES
NO

9312	WEEKS	
	REFUND	\$

(d) If "YES", how much of the above payments if any, were charged to your business or refunded to you by your employer?

\$ _____

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

17. "IMPUTED RENT" ALL OWNER OCCUPIERS (INCLUDING SQUATTERS)

Approximately how much do you think it would cost you per month to rent an unfurnished dwelling like the one you have here?

\$ _____

FOR OFFICE USE ONLY

7318	0	4
		\$

INTERVIEWER: Does this amount seem reasonable?

8315	0	4
		\$

18. EVERYONE WHO OWNS OR IS BUYING DWELLING BY INSTALMENT

In the past 12 months, how much money, if any have you spent on repairs, improvements, maintenance, painting, or decorating this building? If none write 'NIL'.

\$ _____

7317	5	2
		\$

19. PROPERTY INSURANCE

(a) Do you currently have any insurance on this dwelling or on the contents of the dwelling?

NO go to Question 20
YES continue

(b) How much did you pay for insurance on both the dwelling itself and the contents last time you purchased insurance.

\$ _____

(c) What period does this cover?

NOTE: Exclude from the above any amount refunded to you by your employer, or charged to your business?

FOR OFFICE USE ONLY

RECORD CONSULTED	YES	NO

7315		WEEKS	
			\$

FOR THE REMAINING QUESTIONS, PLEASE TRY TO ENSURE ALL " SPENDERS", THOSE 14 YEARS AND OVER ARE PRESENT WHEN QUESTIONS 20 TO END ARE ASKED

L A N D

SECTION 4

20. The next few questions are about any land you may own or lease. Do you own, part-own (Mataqali land), lease, or occupy any land?

NO go to Question 21
YES continue

If 'YES' how much land in the following categories in urban or rural areas do you own, lease, etc.

INTERVIEWER: Read categories listed below:

	<u>ACRES</u> (Urban Areas)	<u>ACRES</u> (Rural Areas)
(i) Freehold	_____	_____
Crown Lease	_____	_____
NLTB Lease	_____	_____
Leased from Private Land owner	_____	_____
Share Cropping	_____	_____
Cut-Lease	_____	_____
Provided Rent Free	_____	_____
Other (Specify))	_____	_____
.....)	_____	_____
(ii) Part-Ownership in Native Land, Mataqali (for this Household's use only)	_____	_____
(iii) Name of Mataqali	_____	_____

U R B A N FOR OFFICE USE ONLY

FR		C		NLTB		PO		SC		CL		PRF		O		M		K	

R U R A L

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

21. LAND AND PROVINCIAL RATES

Have you paid any money during the last year for provincial or land rates?

NO go to Question 22

YES continue

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7341	5	2
\$		C

INTERVIEWER: Include all Household Members

(i) Provincial Rates \$ _____

(ii) Land Rates \$ _____

7342	5	2
\$		C

DRIVING LICENCES AND VEHICLE COSTS

SECTION 5

22. The next few questions are about driving licences and vehicle costs.

(a) Do (any of) you have a current licence(s) to drive a road vehicle?

NO

YES

IF "NO" GO TO QUESTION 23.

(b) If 'YES' what is the amount paid by (all of) you during the past 12 months for driving licence fees?

\$ _____

FOR OFFICE USE ONLY

7625	5	2
	\$	C

INTERVIEWER: Refer back to Question 9 to determine whether the Household has any of the following: Motor bike, Motor car, Unpowered or powered boat or bicycle. If boats or regular bicycle only go to Question 24. If none of these vehicles, go to Question 26. If motor car, bike etc. continue.

23. What payments have all of you made for motor vehicle insurance and wheel tax?

Insurance, including third party, comprehensive etc. \$ _____

Period covered _____

Wheel tax \$ _____

Period covered _____

FOR OFFICE USE ONLY

7627	WEEKS
\$ INSUR.	C

7626	WEEKS
\$ WHEEL TAX	C

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

24. (a) In the PAST 12 MONTHS, have (any of) you bought outright (free) any motor vehicle, motor bike, other kinds of bicycle, trailer, powered or unpowered boat, for other than exclusive business use?

YES

NO

If "NO" go to Question 25.

(b) If "YES" what was the price you personally paid, after any trade-ins, sale of a previous vehicle, or insurance refunds, for this/these vehicles?

\$ _____

FOR OFFICE USE ONLY

7611	5	2
	OUTRIGHT	\$

INTERVIEWER: Be sure all vehicles purchased outright included. If buying a "replacement car" with insurance money, extract the insurance money from total. Similarly extract sale value of a previous vehicle if recently sold a vehicle privately before buying new one.

25. (a) Do (any of) you have an instalment agreement for any kind of vehicle or mode of transport? If "YES", How many?

NO

go to Question 26

YES

Number _____

(b) If "YES" How many, if any of these vehicles were purchased in the past 12 months?

Number _____

IF "NONE", GO TO QUESTION 25 (d)

(c) IF ANY VEHICLES PURCHASED IN PAST 12 MONTHS

How much did you pay as deposit for these vehicles after you exclude any trade-ins, receipts from sale of previous vehicles or insurance refunds?

\$ _____

FOR OFFICE USE ONLY

7613		5	2
			\$

Be sure to include all vehicles purchased in the past 12 months

(d) FOR EACH VEHICLE BEING PURCHASED ON INSTALMENT

(1) What is the agreed amount of each repayment?

(2) What is the length of time (weeks) between each repayment?

FOR OFFICE USE ONLY

(1)

7612		WEEKS	
			\$

(2)

7612		WEEKS	
			\$

(3)

7612		WEEKS	
			\$

		AMOUNT OF REPAYMENTS	LENGTH OF TIME
Vehicle	1	_____	_____
Vehicle	2	_____	_____
Vehicle	3	_____	_____
Vehicle	4	_____	_____

RECORD CONSULTED	YES	NO

INSTALMENT AGREEMENT

SECTION 6

26. (a) Do (any of) you have an instalment agreement or are you paying for anything other than vehicles by instalment? For example, furniture from Courts, consumer durables such as refrigerators, cookers, sewing machines, washing machines, or "duty-free" items such as radios, stereos, cameras? (Show prompt card IF NECESSARY).

YES

NO

go to Question 27.

(b) How many such agreements do you have?

Number _____

INTERVIEWER: For each such agreement, record the following information.

AGREEMENT NUMBER 1

(i) Description of item purchased

FOR OFFICE USE ONLY

(ii) (If purchased in past 12 months)
Amount paid as deposit

\$ _____

7	5	2
	DEPOSIT	\$

(iii) Agreed amount of each repayments

\$ _____

(iv) Length of time between repayments

WEEKS

7		
		\$

AGREEMENT NUMBER 2

- (i) Description of item purchased

- (ii) (If purchased in past 12 months)
Amount paid as deposit
\$ _____
- (iii) Agreed amount of each repayment
\$ _____
- (iv) Length of time between repayments

FOR OFFICE USE ONLY
ITEM

7	5	2
	DEPOSIT	\$

ITEM WEEKS

7		
		\$

AGREEMENT NUMBER 3

- (i) Description of item purchased

- (ii) (If purchased in past 12 months)
Amount paid as deposit
\$ _____
- (iii) Agreed amount of each repayment?
\$ _____
- (iv) Length of time between repayments

ITEM

7	5	2
	DEPOSIT	

ITEM WEEKS

7		
		\$

AGREEMENT NUMBER 4

- (i) Description of item purchased

- (ii) (If purchased in past 12 months)
Amount paid as deposit
\$ _____
- (iii) Agreed amount of each repayment
\$ _____

ITEM

7	5	2
	DEPOSIT	\$

ITEM WEEKS

7		
		\$

(iv) Length of time between repayments

INTERVIEWER: If more than 4 agreements, write necessary information on additional page and attach.

RECORD CONSULTED	YES	NO

H E A L T H

SECTION 8

28. (a) In the past three months, have (any of) you made any payments for health services, such as general practitioners, hospitals, specialists, dentists, opticians, etc.

YES NO

IF "NO" GO TO QUESTION 29

(b) What was the total amount of payment for each kind of service during the past three months? Please exclude any refunds.

	AMOUNT PAID IN PAST THREE MONTHS		FOR OFFICE USE ONLY						
	\$	C	EXP. CODE			AMOUNT			
							\$	C	
General Practitioner Fees			7	5	3	1	1	3	
Specialist Fees (X-rays, Gynecology)			7	5	3	2	1	3	
Hospital and Ambulance Fees			7	5	4	1	1	3	
Dental Fees			7	5	3	3	1	3	
Optician Fees			7	5	3	4	1	3	
Other Medical Practitioner Fees			7	5	3	5	1	3	

EDUCATION

SECTION 9

29. (a) In the past 12 months have (any of) you paid any fees for education

YES NO

IF "NO", GO TO QUESTION 30.

(b) What was the total amount paid, over the past 12 months, for primary school fees, for secondary school fees, or for tertiary education, for example, at U.S.P., Derrick Technical etc. or for any other kind of training or education. Please exclude refunds and be sure to include all children.

TYPE OF SCHOOLING	AMOUNT PAID IN PAST TWELVE MONTHS						AMOUNT									
	\$						EXP. CODE		\$		C					
Primary School Fees							7	7	5	1	5	2				
Secondary School Fees							7	7	5	2	5	2				
Tertiary U.S.P., Derrick							7	7	5	3	5	2				
Education Overseas							7	7	5	4	5	2				
Other (Specify							7	7	5	5	5	2				

RECORD CONSULTED	YES	NO

LIFE INSURANCE

SECTION 10

30. (a) Do (any of) you make payments for life Insurance Policies.

YES NO

(IF "NO", GO TO QUESTION 31)

(b) What was the last payment each of you made on each of your life Insurance Policies? (Include Insurance premiums deducted from your pay).

(c) What period did this cover?

1. Last payment \$ _____
 Period covered _____

2. Last payment \$ _____
 Period covered _____

2. Last payment \$ _____
 Period covered _____
3. Last payment \$ _____
 Period covered _____
4. Last payment \$ _____
 Period covered _____

FOR OFFICE USE ONLY

7841	5	2
	\$	C

OFFICE USE \$.....

RECORD CONSULTED	YES	NO

VACATION AND OVERSEAS TRIPS

SECTION 11

31. Have you made any PAYMENTS in the past three months on a trip or holiday away from home lasting 4 nights or more? (I'd like to know about the payments in the past three months, even if the trip itself was not taken during that time. Please exclude business trips.

YES NO

If "NO" go to Question 32.

How much money have you spent in the past three months on

1. Vacations abroad (Airfares, accommodation, tours etc.) \$ _____
2. Vacations within Fiji? \$ _____

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7831	1	3
		\$

7832	1	3
		\$

NON-MARKETED EXPENDITURE

SECTION 13.

33. Have any members of this household made any of the following commodities in the last three months for your own use or as gifts to others, but NOT for sale.

INTERVIEWER: Read out list below.

NO Questionnaire completed

YES Continue

How many man-days did your household spend on production of these commodities.

	<u>MAN-DAYS</u>	<u>FOR OFFICE USE ONLY</u>						
1. Masi, Mats, baskets	_____	9200	1	3				
2. Pottery	_____	9201	1	3				
3. Boat building	_____	9202	1	3				
4. Decorative or Ceremonial Artifacts CAKACA NI LIGA	_____	9203	1	3				
5. Salt	_____	9204	1	3				
6. Other e.g. nets (Specify)	_____	9205	1	3				

CONFIDENTIAL

BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78

(Collected under the Statistics Ordinance Cap.54)

Questionnaire 3.

EMPLOYMENT AND INCOME

(URBAN)

NOTE:

A separate Questionnaire to be filled in for
EVERYONE AGED 14 YEARS AND OVER

PERSON NUMBER	
HOUSEHOLD NUMBER	
INTERVIEWER	
EDIT CHECK COMPLETED	

FOR OFFICE USE ONLY

	HOUSEHOLD NO.	SCHEDULE NO.	PERSON NO.	
0		3		

1. MIGRATION TO THE URBAN AREAS

(a) How long have you been living in an urban area?

OFFICE USE ONLY

--	--

If more than 10 years go to Question 2.

(b) If less than 10 years give reason for migrating:

- (i) to look for or take up better job and work opportunities 1
- (ii) to live with relatives 2
- (iii) to accompany relatives or parents who were migrating 3
- (iv) to take advantage of the better amusements and passtimes in the towns, i.e. cinemas, nightclubs, sporting functions, general greater activities in the town etc. 4
- (v) to take advantage of the better social facilities, i.e. health, education, housing etc. found in towns 5
- (vi) other (describe
.....) .. 6

EMPLOYMENT AND INCOME

2. Which of the following ways best describes what you were doing Last Month? (READ OUT LOUD AND RECORD BELOW)

- | | <u>CIRCLE</u> |
|---|---------------|
| <u>ACTIVITY ENGAGED IN WORKING</u> | |
| A { - <u>FOR AN HOURLY OR DAILY WAGE</u> ON A CASUAL BASIS | 01 |
| - FOR A REGULAR WEEKLY WAGE BUT PAID ON THE BASIS OF AN HOURLY RATE , PIECE RATE, ETC. | 02 |
| - FOR A SALARY (PAID FORTNIGHTLY, MONTHLY, OR LESS OFTEN) | 03 |
| - AS AN <u>EMPLOYER</u> OF OTHER <u>WORKERS</u> | 04 |
| - SELF EMPLOYED, OWN ACCOUNT WORKER, NO PAID EMPLOYEES | 05 |
| B - UNPAID FAMILY WORKER | 06 |

NOTE: (Include above people temporarily absent for sickness, vacation, etc.)

NOT WORKING

- | | |
|---|----|
| - UNEMPLOYED: | |
| (i) Actively looking for job last month | 07 |
| (ii) But have a job to start soon | 08 |
| (iii) Not actively looking for job, but believed no suitable work available | 09 |
| (iv) Not looking for work, and don't want to work | 10 |
| - HOUSEWIFE, HOUSEKEEPER, AND DOMESTIC DUTIES: | |
| (i) Would not like a job | 11 |
| (ii) Would like a job if available | 12 |
| - AT SCHOOL, COLLEGE, UNIVERSITY | 13 |
| - RETIRED | 14 |
| - UNABLE TO WORK, HANDICAPPED, CRIPPLED, ETC. | 15 |
| - OTHER (SPECIFY | |
|) | 16 |

If A go to Question 3

If B or C go to Question 7.

3. IF WORKING LAST MONTH

What kind of work did you do last month (most recently)?

INTERVIEWER: List all occupations held

If "WEEKLY" wage earner or salary earner ask Question 4.
 If "HOURLY" or "DAILY" wage earner ask Question 5.
 If own business, self employed, own account worker, farmer go to Question 6.

4. IF "WEEKLY" WAGE EARNER OR SALARY EARNER

(a) How much money did you receive in your last pay? (Include overtime, bonuses, tips, commissions etc.)

Was this your GROSS PAY or TAKE HOME PAY?
 (INTERVIEWER: Please obtain both)

GROSS PAY \$ _____

TAKE HOME PAY \$ _____

FOR OFFICE USE ONLY

Income Code	Weeks		Amount			
			\$			
8101						
8102						

(b) What exactly were the deductions from your pay?

TAX \$ _____

F. N. P. F. \$ _____

UNION FEES \$ _____

OTHER (Specify \$ _____

.....)
 TOTAL \$ _____

Exp. Code	Weeks		Amount			
			\$			
7911						
7913						
7849						

(INTERVIEWER: Check that deduction PLUS take home pay EQUAL Gross Pay).

(c) What period of time does this cover?

(d) Do you receive any income from any other regular job or business?

NO go to Question 7

YES continue

(e) If "YES". In this job do you work for an employer for a wage or salary or does the income come from your own business or partnership?

Income from own business or partnership go to Question 6

Worked for employer continue

(f) IF WORKS FOR EMPLOYER

What was the last payment you received?

FOR OFFICE USE ONLY

GROSS \$ _____

AFTER DEDUCTIONS \$ _____

Income Code	Weeks	Amount \$
8103		
8104		

What period of time did this cover?

RECORD CONSULTED	YES	NO
	<input type="checkbox"/>	<input type="checkbox"/>

5. IF "DAILY" OR "HOURLY" WAGE EARNER

How much money did you receive in total from any paid employment last month?
(Include overtime, bonuses, tips, commission)

INTERVIEWER: Please obtain both:

GROSS PAY \$ _____

TAKE HOME PAY \$ _____

FOR OFFICE USE ONLY

8201	0	1				
8202	0	1				

Do you receive any other regular income from any business of your own?

- NO Go to Question 7
- YES Continue

RECORD CONSULTED	YES	NO

6. IF HAS OWN BUSINESS, IS SELF-EMPLOYED, OWN ACCOUNT WORKER, OR FARMER.

What is your income from your business, farm, trade or profession?

(a) Before tax, but after deductions for business expenses, payments to other partners, etc:

\$ _____

(b) Tax paid \$ _____

(c) After Taxation \$ _____

(d) What period does this cover

FOR OFFICE USE ONLY

	Weeks	Amount \$				
8301						
8302						

(Financial Year Ending/...../.....)

INTERVIEWER: It is important to consult records here. In the case of a street vendor, day to day self employed worker, hawker, etc. where no tax returns are made, a 'rough' estimate of income must be attempted making appropriate deductions for expenses i.e. cost of materials or goods used, transport expenses, etc. Consult Head Office if in any doubt.

RECORD CONSULTED	YES	NO

If already classified as wage or salary earner last week, now go to Question 7.

IF NOT A WAGE OR SALARY EARNER

Are you receiving any regular income from any other job or business?

NO go to Question 7

YES continue

(e) Is this from a job which pays a wage or salary or is it from another business you own or are involved in?

Wage or Salary go to (f)

Another Business continue

If "Another business" add details into Question 6 showing as a separate income with plus sign between e.g.

Before tax \$3,500 + \$120 + \$150

Tax \$600 + 0 + 0

After tax \$2,900 + \$120 + \$150

Go to Question 7.

IF EARNS A WAGE OR SALARY

(f) What was the last payment you received?

FOR OFFICE USE ONLY

Gross \$ _____

After Tax \$ _____

	Weeks		Amount \$			
8303						
8304						

What period of time did this cover?

RECORD CONSULTED	YES	NO

7.

INTERVIEWER: In Question 7, which follows, it is important to ensure that the same income is not reported by different members of the family, for example, by Head of Household and wife. In cases of doubt you must ask necessary questions to ensure no duplication.

OTHER INCOME (EVERYONE)

(a) Have you personally received any income in the last 12 months from any of the following sources? (Read out LIST AND WRITE IN 'NIL' IF NO INCOME), if "YES" how much?

FOR OFFICE USE ONLY

Bank or Savings Bank Interest \$ _____

Dividends \$ _____

Royalties \$ _____

Rent from Property \$ _____

Govt. or/other Welfare payments \$ _____

Sch. or University scholarships \$ _____

Alimony maintenance or other allowance (Details) \$ _____

Regular remittance from relatives overseas \$ _____

	Weeks		Amount \$			
8501	5	2				
8502	5	2				
8503	5	2				
8504	5	2				
8505	5	2				
8506	5	2				
8507	5	2				
8513	5	2				

RECORD CONSULTED	YES	NO

(b) Have you received any other income in the past 12 months which you haven't already told me about?

NO go to Question 8

YES continue and ask how much.

SPECIFY SOURCE

\$ _____

\$ _____

\$ _____

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	5	2				
	5	2				
	5	2				

8. HEAD OF HOUSEHOLD ONLY

(a) Do any of the children in the household aged under 14 years earn or receive any income from outside the household?

NO Questionnaire completed

YES Continue

(b) How much do they receive?

\$ _____

FOR OFFICE USE ONLY

8512						
------	--	--	--	--	--	--

(c) What period does this cover

BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78
 (Collected Under the Statistics Ordinance Cap. 54)

QUESTIONNAIRE 3. EMPLOYMENT AND INCOME
 (RURAL)
 (VILLAGE)

NOTE: A separate Questionnaire to be filled in for
EVERYONE AGED 14 YEARS AND OVER

PERSON NUMBER	
HOUSEHOLD NUMBER	
INTERVIEWER	
EDIT CHECK COMPLETED	

FOR OFFICE USE ONLY

	HOUSEHOLD NO.	SCHEDULE NO.	PERSON NO.
0		3	

1. MIGRATION TO THE RURAL AREAS

(a) How long have you been living in a rural area?

FOR OFFICE ONLY

--	--

If more than 10 years go to Question 2

CIRCLE

(b) Reasons for migrating to the rural areas.

- (i) No adequate employment in the urban areas..... 1
- (ii) To live with relatives 2
- (iii) To accompany relatives or parents who were migrating..... 3
- (iv) Seeking the tranquility and easier life style in rural areas..... 4
- (v) Income earned inadequate to pay for high cost of living in urban areas..... 5
- (vi) Other (describe..... 6

EMPLOYMENT AND INCOME

2. Which of the following ways best describes what you were doing last month? (ALSO READ OUT LOUD AND RECORD BELOW)

- | | | |
|----|--|---------------|
| A | <u>ACTIVELY ENGAGED IN WORKING</u> | <u>CIRCLE</u> |
| | - FOR AN <u>HOURLY OR DAILY WAGE</u> ON A CASUAL BASIS
e.g. CANE CUTTER..... | 01 |
| | - FOR A REGULAR <u>WEEKLY WAGE</u> BUT PAID ON THE BASIS OF
<u>AN HOURLY RATE, PIECE RATE ETC</u> | 02 |
| | - FOR A <u>SALARY</u> (PAID FORTNIGHTLY, MONTHLY OR
LESS OFTEN)..... | 03 |
| | - AS A REGULAR <u>EMPLOYER</u> OF OTHER WORKERS..... | 04 |
| | - <u>SELF EMPLOYED</u> , SMALL FARMER, OWN ACCOUNT WORKER,
NO PAID EMPLOYEES..... | 05 |
| B. | - <u>UNPAID</u> FAMILY WORKER | |
| | - WORKING FOR <u>SUBSISTENCE</u> AND EARNED NO MONEY | 06 |
| | (NOTE: Include above people temporarily absent for
sickness, vacation, etc). | |
| | <u>UNEMPLOYED</u> | |
| | (i) ACTIVELY LOOKING FOR JOB LAST MONTH..... | 07 |
| | (ii) BUT HAVE A JOB TO START SOON | 08 |
| | (iii) NOT ACTIVELY LOOKING FOR JOB, BUT BELIEVED NO
SUITABLE WORK AVAILABLE..... | 09 |
| | (iv) NOT LOOKING FOR WORK, AND DON'T WANT
TO WORK..... | 10 |
| C. | - HOUSEWIFE, HOUSEKEEPER, AND DOMESTIC DUTIES: | |
| | (i) WOULD NOT LIKE A JOB..... | 11 |
| | (ii) WOULD LIKE A JOB IF AVAILABLE..... | 12 |
| | - AT SCHOOL, COLLEGE, UNIVERSITY..... | 13 |
| | - RETIRED..... | 14 |
| | - UNABLE TO WORK, HANDICAPPED, CRIPPLED, ETC..... | 15 |
| | - OTHER (SPECIFY.....) | 16 |

INTERVIEWER: A person e.g. small farmer who employees labour only on a periodic part-time hourly basis should be classified as self-employed, 05.

IF A GO TO QUESTION 3

IF B OR C GO TO QUESTION 8.

3. IF WORKING LAST MONTH

What kind of work did you do last month (most recently)?

INTERVIEWER: List all occupations held.

If "WEEKLY" wage earner or salary earner ask question 4.
 If "HOURLY" or "DAILY" wage earner ask question 5.
 If farmer ask question 6.
 If own business, self employed, own account ask question 7.

4. IF "WEEKLY" WAGE EARNER OR SALARY EARNER

(a) How much money did you receive in your last pay?
 (Include overtime, bonuses, tips, commissions etc.)

Was this your GROSS PAY or TAKE HOME PAY?

	GROSS PAY	\$	_____
	TAKE HOME PAY	\$	_____

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Income Code	Weeks	Amount \$			
8101					
8102					

(b) What exactly were the deductions from your pay?

FOR OFFICE USE ONLY

TAX	\$	_____
F N P F	\$	_____
UNION FEES	\$	_____
OTHER (SPECIFY)	\$	_____
TOTAL	\$	_____

Exp. Code	Weeks	Amount \$			
7911					
7913					
7849					

INTERVIEWER: Check that deductions PLUS take home pay EQUAL GROSS Pay.

(c) What period of time does this cover?

(d) Do you receive any income from any other regular job or business?

NO go to Question 8

YES Continue

(e) If 'YES' in this job do you work for an employer for a wage or salary or does the income come from your own business or partnership?

Income from own business, farm, or partnership go to question 6 for farm income, question 7 for business income.

Worked for employer continue

(f) IF WORKED FOR EMPLOYER

What was the last payment you received?

FOR OFFICE USE ONLY

GROSS	\$ _____
AFTER DEDUCTIONS	\$ _____

Income Code	Weeks	Amount \$			
8103					
8104					

What period of time did this cover?

RECORDS CONSULTED	YES	NO

5. IF "DAILY" OR HOURLY" WAGE EARNER (e.g. CANE CUTTER)

(a) How much money did you receive in total from any paid employment last month?

(Include overtime, bonuses, tips, commission).

INTERVIEWER: Please obtain BOTH.

FOR OFFICE USE ONLY

GROSS PAY \$ _____

TAKE HOME PAY \$ _____

8201	0	4				
8202	0	4				

(b) Do you receive any other regular income from any farm or, business of your own?

YES - Ask question 6 for farm income or question 7 for business income.

NO Go to question 8.

RECORD CONSULTED	YES	NO

6. IF HAS A FARM OR FISHES ETC.

(a) SUGAR CANE

Did you receive any income during the last year from the sale of sugar cane?

NO go to (b)

YES continue

How many tons of cane did you harvest during the last season?

TONS _____				

What price did you receive and will receive in total from the F.S.C. from the sale of this cane (include all cane payments)

\$ _____

What were your costs of production during the last season i.e. for harvesting, transport, fertilizer etc., exclude tax payments.

\$ _____

What taxes did you pay to government during the year.

\$ _____

INTERVIEWER: Reassure the household that the information collected here has nothing to do with the taxation department, and the details will only be used to help government in national planning and so on.

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8401	5	2				
8402	5	2				
8403	5	2				

(b) CROPS

Did you receive any income during the LAST YEAR for the sale of any AGRICULTURAL CROPS?

INTERVIEWER: Read out the following list.

Copra, Rice, Dalo, Tavioka, Other Root Crops, Cocoa, Ginger, Peanuts, Fruits, Pineapples, Pawpaws, Citrus Fruits, Mangoes, Cabbages, Carrots, Tomatoes, Beans, Egg Plant, Okra, Pumpkin, Water Melon, Passion Fruit, Bananas, Broom Corn, Tobacco, All Others.

NO go to (c)

YES continue

What were the total GROSS RECEIPTS received from the sale of these crops and what were the total costs of production i.e. for harvesting, transport, labour, fertilizer, etc?

	<u>CROPS</u>	<u>GROSS RECEIPTS</u> \$	<u>COSTS</u> \$
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
	TOTAL	\$ =====	\$ =====

What if any were the taxes you paid to government during the year on the income derived from the sale of these crops.

\$ _____

INTERVIEWER: Check to see if the farmer has included all types of crops etc.

FOR OFFICE USE ONLY

8404	5	2				
8405	5	2				

(c) LIVESTOCK, POULTRY AND DAIRY

Did you receive any income during the LAST YEAR from the sale of any Livestock, Poultry or Dairy Products.

INTERVIEWER. Read out the following list.

Beef Cattle, Dairy Cattle, Work Bullocks, Pigs, Horses, Goats, Chickens, Eggs, Milk, Other Livestock etc.

NO go to (d)

YES continue

What were the total GROSS RECEIPTS received from the sale of these livestock, poultry and dairy products and what were the costs of production i.e. for transport, labour, feed, etc.

	<u>LIVESTOCK</u>	<u>GROSS RECEIPTS</u> \$	<u>COSTS</u> \$
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
	TOTAL	\$ =====	\$ =====

What if any were the taxes paid to government during the year on the income derived from the sale of these livestock, poultry or dairy products?

\$ _____

FOR OFFICE USE

8406	5	2				
8407	5	2				

(d) FISHING

Did you receive any income during the LAST YEAR from the sale of any FISH, SHELLFISH, etc.

INTERVIEWER: Read out the following list.

Fish, Crabs, Prawns, Other Shellfish.

NO go to (e)

YES continue

What were the total GROSS RECEIPTS received from the sale of these fish etc, and what were the costs of production i.e. for outboard fuel, labour etc.

	<u>FISH</u>	<u>GROSS RECEIPTS</u> \$	<u>COSTS</u> \$
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
	TOTAL	\$ =====	\$ =====

What if any were the taxes paid to government during the year on the income derived from the sale of these fish etc?

\$ _____

FOR OFFICE USE

8408	5	2				
8409	5	2				

(e) HANDICRAFTS (CAKA NI LIGA)

Did you receive any income during the LAST YEAR from the sale of any HANDICRAFTS (CAKA NI LIGA)?

INTERVIEWER: Read out the following list.

Mats, Tanoa, Masi, Model horses or canoes,
Other Wooden Articles, Other Craft goods.

NO go to (f)

YES continue

What were the total GROSS RECEIPTS received from the sale of these handicrafts and what were the costs of production, i.e. transport to market etc, if any.

	<u>ARTICLE</u>	<u>GROSS RECEIPTS</u> \$	<u>COSTS</u> \$
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
	TOTAL	\$=====	\$-----

What, if any, were the taxes paid to government during the year on the income derived from the sale of these items?

\$ _____

FOR OFFICE USE

8410	5	2				
8411	5	2				

(f) Did you receive any income for any other wage job (cane cutting), or business during the last year?

NO go to question 8

YES (i) go to question 5 for casual job
i.e. cane cutting etc.

(ii) go to question 7 for business income

7. IF HAS A BUSINESS, IS SELF EMPLOYED, OWN ACCOUNT WORKER, ETC.

(i.e. receives income from trucking, taxi driving, operating a punt, running a store, rice milling, other business, etc.)

(a) What income did you receive LAST YEAR from any business operated by you, before tax, but after deductions for business expenses etc?

(i) INCOME BEFORE TAX \$ _____
 (ii) TAX PAID \$ _____
 (iii) NET INCOME \$ _____

INTERVIEWER: Ask if any tax return was made and use those details for answering the above question. Take details from the most recent tax return. If no tax return was made estimates are required. Make appropriate deductions for business expenses to derive "income before tax". Are these reasonable?

FOR OFFICE USE ONLY

8301	5	2				
8302	5	2				

RECORDS CONSULTED	YES	NO

(b) Did you receive any income from another business, wage job, or farming during the last year?

NO go to question 8

YES (i) go to question 4 or 5 for wage or salary income.

(ii) go to question 6 for farm income.

(iii) go to question 7 for business income.

NOTE Include additional income where appropriate with "PLUS SIGNS". Make sure "Period" agrees.

8.

INTERVIEWER: In Question 8, which follows it is important to ensure that the same income is not reported by different members of the household, for example, by head of household and wife. In cases of doubt you must ask necessary questions to ensure no duplication

OTHER INCOME

EVERYONE

(a) Have you personally received any income in the last 12 months from any of the following sources? (Read out LIST AND WRITE IN "NIL" IF NO INCOME).

If "YES" how much?

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		WEEKS		AMOUNT \$			
Bank or Savings Bank Interest	\$ _____	8501	5	2			
Dividends	\$ _____	8502	5	2			
Royalties	\$ _____	8503	5	2			
Rent from property or land	\$ _____	8504	5	2			
Govt. or other welfare payments	\$ _____	8505	5	2			

School or Univ. scholar-
ships \$ _____

Alimony maintenance or other
allowance
(Details.....)
.....) \$ _____

Regular remittance from
relatives overseas \$ _____

8506	5	2				
8507	5	2				
8513	5	2				

RECORD CONSULTED	YES	NO

(b) Have you received any other income in the past 12 month which you haven't already told me about?

NO go to question 9

YES continue and ask how much

SPECIFY SOURCE

_____ \$ _____

_____ \$ _____

_____ \$ _____

FOR OFFICE USE ONLY

				5	2			
				5	2			
				5	2			

9. HEAD OF HOUSEHOLD ONLY

(a) Do any of the children in the household aged under 14 years earn or receive any income from outside the household?

NO questionnaire completed.

YES continue,

(b) How much do they receive?

\$ _____

FOR OFFICE USE ONLY

8512						
------	--	--	--	--	--	--

(c) What period does this cover?

BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78

(Urban)

PERSONAL DIARY

FOR

FIRST NAME ONLY: _____

This diary starts on _____ (----/----/----)

and finishes on _____ (----/----/----)

(Please be sure to include both these days)

Assistant Interviewer	
Interviewer	
Household Code	
Person Number	
Edit Check	
	WEEK 1

FOR OFFICIAL USE ONLY

	HOUSEHOLD CODE	SCHEDULE NO.	PERSON NO.
0		4	

Thank you for the assistance you have already given.

We now seek your assistance in recording your day-to-day payments in this diary.

The information you have already given and the information from the diaries will provide valuable information to help decide on Government's economic and social welfare policies, in the preparation of consumer price indices, in research into families in Fiji and in many other ways.

Included in this diary are some points on how to write down your payments. Also included are some examples showing how to record the exact detail of each payment. Please be sure to read these carefully before you start filling in your diary.

This survey is conducted under the "Statistics Ordinance" and all the particulars you supply will be treated in STRICT CONFIDENCE.

The published data will only show the results for many households combined together. Nothing will be reported about your individual household. Your personal expenditure diary will remain CONFIDENTIAL.

If you have any problems in filling in this diary, please ask your interviewer for help.

Thank you again for your co-operation.

PLEASE READ THIS CAREFULLY

HOW TO FILL IN THIS DIARY =

FOR EACH PAYMENT YOU PERSONALLY MAKE DURING THE SEVEN DAY PERIOD :

- Record the name of the town, locality, village or settlement where you made it;
- Give a full description of each item, including the Brand Name, where there is one;
- Record the quantity and/or size of each item purchased;
- Record the actual payment in dollars and cents for each individual item.

WRITE DOWN EACH PAYMENT ON THE DAY IT OCCURS, ON THE APPROPRIATE PAGE. (THERE ARE SEPARATE PAGES FOR EACH DAY).

WRITE DOWN ALL PAYMENTS, WHETHER MADE BY CASH, CHEQUE, MONEY ORDER OR ANY OTHER MEANS

WRITE DOWN DETAILS OF ANY GOODS OBTAINED BUT NOT PAID FOR DURING THE SEVEN DAY PERIOD, WHICH WILL BE PAID FOR LATER (that is goods charged to an unpaid account).

DO NOT RECORD ANY PAYMENT TO OR BY A MEMBER OF YOUR HOUSEHOLD WHO IS ALSO KEEPING A DIARY.

DO NOT RECORD ANY PAYMENTS WHICH WILL BE FULLY CLAIMED AS A BUSINESS EXPENSE FOR TAXATION PURPOSES OR FULLY REFUNDED BY ANY PERSON OR ORGANIZATION OUTSIDE THE HOUSEHOLD.

Payments which will be partly claimed as business expenses or partly refunded should be recorded on page 29 showing the amount charged or refunded.

DO NOT RECORD PAYMENT OF ACCOUNTS FOR ITEMS WHICH WERE USED AT AN EARLIER PERIOD (that is goods charged to an unpaid account).

SELF EMPLOYED PERSONS: Record details of Goods Taken From Your Business For Your Household's use on Pages 26 and 27.

EMPLOYEES: Record details of Goods obtained Free or At a Reduced Price, from your Employer on Page 28.

Record WINNINGS from LOTTERIES, GAMBLING OR BETTING on Page 32.

Record any GIFTS GIVEN OR RECEIVED on Pages 30, 31 and 32.

Record any HOME GROWN PRODUCE or FISH, ETC. CAUGHT and used by the Household on Pages 24 and 25.

BEFORE YOU START TO FILL IN THIS DIARY. PLEASE SEE EXAMPLES AND NOTES ON PAGES 4, 5, 6 and 7.

DAY 1

Day of the week: ...WEDNESDAY.....

RECORD THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH ETC. CAUGHT ON PAGE 24 AND 25.

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C
SUVA	PETROL	3½ gallons	3	68
"	Newspaper "Fiji Times"	1		10
"	Banson & Hedges cigarettes	1x20		50
"	Rewa Butter	1x1lb pkt		56
"	"Cold Power" soap powder	1kg pkt	1	10
"	Eggs	2 doz	1	60
"	"Dandy" Pork sausages	4 lb	2	00
"	Frozen Chicken	No 5	2	80
NABUA	Potatoes	3 lb		45
"	Onions	1 lb		20
"	Scotch & Dry	3 nips	1	50
LAMI	Busfare - children	Lami/Nasese 2 return		90
SAMABOLA	Stamp	1		4
"	Oranges	2 lb	1	00
"	Paperback novels (secondhand)	3		60
"	'Annotts' Biscuits	3 pkts	1	20

Record every payment you made today.

DAY 1 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C
Samabula	Phone-calls	2 local		10
Nasinu	Live chicken	6 lb	3	60
"	"Rewa" sterilised milk	1 pint		15
"	Busfare Nasinu/Suva	1 adult		18
Suva	Beer	5 glasses	1	00
"	Datsun Station Wagon	1	4 200	00
"	Instalment on Fridge		13	50
"	Deposit on electric stove		43	00
"	L.P. Record	1	5	95
"	Lottery Ticket	1		20
"	Charge on \$5.95 postal note			20

If there is not enough space to record all payments for this day, enter the additional payments on page 22.

POINTS TO REMEMBER

• DESCRIPTION OF ITEMS PURCHASED.

Give a complete and full description of all items purchased. Do not record items like fruit or grocery bills. Record the type of fruit and list all the items included in the grocery bills.

• GOODS TAKEN FROM YOUR BUSINESS.

Any goods taken for your household's use should be recorded on pages 26 and 27.

• GOODS OBTAINED FROM YOUR EMPLOYER.

If you receive any goods free of charge or at reduced prices from your employer during the seven days record details on page 28.

• GOODS PURCHASED ON ACCOUNT.

Record details of goods purchased on an account even if the account is not actually paid. When the account is paid do not record payment of the account.

• TIME PAYMENTS AND INSTALMENT PAYMENTS.

Record CASH deposits (but not value of trade-ins) and any instalment payments made during the seven days on goods being bought. Please state whether the payment is a deposit or an instalment together with the description of the item. (See example on page 5).

• POSTAL NOTES, MONEY ORDERS AND BANK CHEQUES.

If you buy a postal note, money order or bank cheque, please record the charge paid. (See example on page 5).

- Record any payments made during the seven days by postal note, money order or bank cheque, at the time of payment, with a description of the item(s) paid for and the amount paid.

• GIFTS GIVEN OR RECEIVED.

Record the type of gifts given or received by the household on pages 30, 31 and 32.

• HOME GROWN VEGETABLES AND FISH CAUGHT.

Include vegetables or fish caught by you for use in the household on page 24.

SOME EASILY FORGOTTEN ITEMS

Milk and bread

Cafe meal, counter lunch

Ice cream, sweets, etc.

Children's pocket money (under 14 only)

Beer, wine, spirits

Cigarettes

Petrol, parking charges

Bus, taxi fares

Newspapers, magazines

Birthday presents (specify item)

Laundry, dry cleaning

Fees and subscriptions

Payments by cheque

Instalment payments (Specify item)

Betting and gambling payments

A more detailed check list is on PAGES 33 and 34.

YOUR DIARY BEGINS ON THE NEXT PAGE.

DAY 1 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY							
			\$	C	Exp. Code			Expenditure				
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Record every payment you made today.

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY						
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If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 2 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD* GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY				
			\$	C	Exp. Code	\$ Expenditure			
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Record every payment you made today.

DAY 2 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY				
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If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 3 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

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RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY										
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DAY 3 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY					
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If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 4 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY				
			\$	C	Exp. Code		Expenditure		
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DAY 4 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY			
			\$	C	Exp. Code		Expenditure \$ C	
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If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 5 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY						
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Record every payment you made today.

DAY 5 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY			
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If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 6 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY							
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Record every payment you made today.

DAY 6 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY						
			\$	C	Exp. Code			Expenditure			

If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 7 Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 29.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE, FROM YOUR EMPLOYER ON PAGE 28.

RECORD GOODS GIVEN OR RECEIVED ON PAGE 30, 31 AND 32.

RECORD HOME GROWN PRODUCE AND FISH, ETC. CAUGHT ON PAGE 24.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 26 AND 27.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY						
			\$	C	Exp. Code			\$ Expenditure			
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Record every payment you made today.

DAY 7 continued

PLEASE ITEMISE ALL BILLS

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY				
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If there is not enough space to record all payments for this day, enter the additional payments on page 22.

ADDITIONAL PAGE

Use this page for any payment for which you did not have enough space on the appropriate day page.

ENTER THE DAY (1, 2, 3 ETC.) IN THE COLUMN HEADED "DAY"

DAY	PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY							
				\$	C	Exp.Code			Expenditure				
						\$	C						

ADDITIONAL PAGE

CONTINUED

Enter the day (1, 2, 3 ETC.) in the column headed "DAY".

DAY	PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY			
				\$	C	Exp.Code	Expenditure \$ C		
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**HOME GROWN VEGETABLES, FRUITS, PRODUCE
AND FISH ETC. CAUGHT**

(Only Head of Household or Wife to complete this page)

During the seven days you are keeping this diary, please write down any vegetables, fruit, dalo, tavioka, etc. taken by you from your garden or farm for use by the household. Include any fish, shellfish etc. caught and used by the household, or eggs or milk if you keep chickens or cattle simply for your own use.

If you can, please estimate the approximate value of these goods, that is, what it would have cost you to purchase in the nearest market.

ENTER THE DAY (1, 2, 3 ETC.) IN THE COLUMN HEADED "DAY".

DAY	DESCRIPTION OF TYPE OF FOOD (Fruit, Vegetables, Fish, etc.)	QUANTITY (Approx.)	ESTIMATED VALUE	
			\$	C
1	Bananas	5		10
2	English Cabbage	2 lbs		25

OFFICE USE ONLY					
Exp. Code	Expendi- ture \$ C				
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HOME GROWN VEGETABLES, FRUITS, PRODUCE
AND FISH ETC. CAUGHT (CONT'D)

DAY	DESCRIPTION OF TYPE OF FOOD (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	ESTIMATED VALUE	
			\$	C

OFFICE USE ONLY							
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GOODS TAKEN FROM YOUR BUSINESS

Record these items as they are actually taken from the business, irrespective of when they are used.

FOR EXAMPLE:

- record food or other goods when taken from your shop.

Please indicate the quantity of goods taken. Also please estimate the value of these goods, that is what it would have cost you to purchase in a local shop or at the local market.

DAY	DESCRIPTION OF ITEM	QUANTITY (Approx.)	RETAIL VALUE	
			\$	C
2	Eggs	10		84
2	Baked Beans	3 tins	1	32
3	Saucepan	1 small	2	99

OFFICE USE ONLY					
Exp. Code			Expenditure		
			\$	C	
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GOODS TAKEN FROM YOUR BUSINESS - Cont'd

DAY	DESCRIPTION OF ITEM	QUANTITY	RETAIL VALUE		OFFICE USE ONLY								
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GOODS OBTAINED FROM YOUR EMPLOYER

Include in this section any goods obtained free, or at reduced prices from your employer, for your household's use.

Record quantity, description, an estimate of the price you would have to pay in a shop and the cost (if any) to you.

Record details when the goods are received not when they are used.

DAY	DESCRIPTION OF ITEM	QUANTITY	RETAIL VALUE		COST TO YOU	
			\$	C	\$	C
3	white shirt (short sleeve)	2	7	00	4	00
4	brief case <i>EXAMPLE</i>	1	5	00	3	50

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FOR OFFICE USE ONLY

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PAYMENTS PARTLY CHARGED TO YOUR BUSINESS OR FARM
AS AN EXPENSE, OR REFUNDED TO YOU

Record here any payments which

- a) will be charged in part to your business or farm for taxation purposes,
- b) have or will be partly refunded by any person or organisation outside the household (e.g. your employer).

Show details of these payments and indicate the amount which will be charged to your business or farm, or be refunded to you.

If you do not know the actual amount charged or refunded an estimate will be sufficient.

PAYMENTS WHICH HAVE BEEN OR WILL BE CHARGED IN FULL TO YOUR BUSINESS OR FARM SHOULD NOT BE RECORDED ANYWHERE IN THIS DIARY.

PAYMENTS FULLY REFUNDED TO YOU SHOULD NOT BE RECORDED ANYWHERE IN THIS DIARY.

DAY	DESCRIPTION OF ITEM	QUANTITY	TOTAL PAID AMOUNT		AMOUNT CHARGED OR REFUNDED		OFFICE USE ONLY				
			\$	C	\$	C	Exp. Code	Expenditure \$ C			
1	Lunch	1	1	75	1	30	EXAMPLE				
2	Shirt	1	4	90	2	50					
							1				
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GIFTS OF CASH OR GOODS GIVEN

Please write down any gifts of cash or goods you have given to persons outside your household during the seven days you are keeping this diary.

If the gifts given was paid for with money write "M" in column provided.

If the gifts given was not paid for with money write "N" in column provided.

DAY	DESCRIPTION OF GIFT/ CASH GIVEN	M/ N	QUANTITY (Approx.)	VALUE		OFFICE USE ONLY	
				\$	C	Exp. Code	Value
2	1 Carton Beer	M	1 Carton	6	00		
3	Cash	M	—	5	00	EXAMPLE	
3	Mat	N	1	10	00		

GIFTS OF GOODS RECEIVED

Please write down any gifts of goods you received from any persons outside your household other than your employer during the seven days you are keeping this diary. (Please estimate the retail value as best you can).

(Gifts of CASH should be recorded on the next page).

DAY	DESCRIPTION OF GIFT RECEIVED	QUANTITY (Approx.)	VALUE	
			\$	C
4	1 Bundle date <u>EXAMPLE</u>	1 Bundle	2	00
5	1 Dress EXAMPLE	1	3	00

OFFICE USE ONLY				
Exp. Code	Value			
	\$	C		
EXAMPLE				
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BETTING, GAMBLING AND LOTTERY WINNINGS

If at any time during the seven days covered by this diary you receive any money from any form of gambling, please record the TOTAL amount you received below.

Any expenditure on betting or gambling (e.g. price of lottery ticket) made during the seven days covered by this diary should be recorded in the main part of the diary.

DAY	TYPE OF BET	WINNINGS	
		\$	C

OFFICE USE ONLY							
Code				Value			
				\$		C	
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				

GIFTS OF CASH RECEIVED

If at any time during the seven days covered by this diary you have received any gifts of cash from anyone outside your household (for instance if you receive money from relatives) please list the total amount received below, and where received from, Exclude amounts Received from Overseas.

DAY	SOURCE OF CASH GIFT RECEIVED	AMOUNT	
		\$	C

OFFICE USE ONLY							
Code				Value			
				\$		C	
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				

DETAILED CHECK LIST

Of the hundreds of different things which it is possible to buy or pay for the following is only a List of Examples

Please look through this list in case it reminds of any purchases which you have forgotten to record.

FOOD

Bread, cake, buns, biscuits, breakfast cereals, crackers

Rice, flour, sharps, oatmeal corn

Split peas, arhar dhal, mung dhal, other pulsus

Macaroni, Spagetti, cake mixes

Peanuts, cashew nuts, almonds
coconuts (dry or green)

Dalo, cassava, kumala, yams, other root crops

Potatoes, onions, egg plant, cucumber, capsicum, tomatoes, beans, english cabbage, chinese cabbage, lettuce, pumpkins, carrots, rourou, chillies, breadfruit, duruka, garlic, jackfruit, other leafy vegetables etc. (fresh, frozen or canned)

Dhania, turmeric, tamarind, ginger, other spices, curry, masala, salt, pepper

Banana, pawpaw, apples, pears, melons, pineapples, limes, lemons, plums, oranges, appricots, peaches, etc. (fresh, frozen or canned)

Brown sugar, refined sugar, jam, marmalade, honey, syrup, pickles

Toffee, chocolates, sweets, ice cream, jellies

Milk-sterilized, pasterized, powdered, canned (evaporated, condensed); yoghurt

Cheese, butter, ghee, margarine, lard, salad oil, peanut oil, coconut oil, mustard oil, soya bean oil, other vegetable oils (e.g. dalda, vanaspati)

Eggs, fresh, frozen, canned poultry

Mutton, lamb, beef, steak, sausages, goat meat, pork, bacon, ham, veal, salted pork, (fresh, frozen or canned)

Fish, (fresh or frozen), prawns, lobster, crayfish, turtle, shell fish, canned salmon, sardines, tuna, mackerel

Tea, coffee, cocoa, oveltime, Milo, cordials, fruit juices, tang, soft drinks (coke, jucy, lemonade)

Soups, sauces, mustard, vinegar

Pet Foods

HOUSEHOLD ITEMS

Washing soap, washing powder and flakes, disinfectants, insecticides, bleaches, starch, shoe polish, shoe brush, floor polish, mops, brooms, brushes

Tools (for home or work), gardening implements, farm implements

House rent, city or town rates, water rates, house insurance

TOILET PREPARATIONS AND MEDICAL SUPPLIES

Tooth brushes, tooth paste, toilet soap, hair oil, razor blades, shaving cream, shaving lotions, combs and brushes, talcum powder, face cream, perfume, lipsticks, toilet paper, other toilet preparations

Aspirins, patent medicines.

MEALS OUT

Meals and drinks in restaurants, hotels, cafes or canteens

Snacks, sandwiches, 'take-away' foods

CIGARETTES, TOBACCO, BEER, WINE, SPIRITS

Cigarettes, tobacco, cigarette paper, cigars, pipe tobacco

Beer, wines, spirits, cider, yaqona

DETAILED CHECK LIST (Continued)

TRANSPORT (BUS, AIR, TAXI), MOTOR VEHICLES (PURCHASE, RUNNING COSTS)

Journeys by bus, air, taxi, including fares to and from work, to and from school

Purchases, repairs and running costs of motor vehicles e.g. petrol, oil changes, car insurance, driving licence

ENTERTAINMENT AND RECREATION

Cinema, theatre, concert, dance, football, cricket, rugby

Sport and social club subscriptions, sports equipment

CLOTHING, CLOTHING MATERIALS, FOOTWEAR

Sulus, saris, coats, trousers, shorts, jackets, blouses, jumpers, shirts, dresses, skirts, hats, ties, gloves, T-shirts, umbrella, turbans, veils

Vests, under-pants, pyjamas, slips, corsets, singlets, brassieres, nightdresses, socks, stockings

Dress material, knitting wool, thread, scarves, patterns, handkerchiefs

Boots, shoes, slippers, sandals, canvas shoes, flipflops, shoe repairs

Tailoring charges for clothing items

HOUSEHOLD APPLIANCES, ELECTRICAL GOODS, FURNITURE

Tables, beds, chairs, wardrobe

Radios, stereos, tape recorders

Carpets, rugs, linoleum, mats

Mattresses, pillows, sheets, blankets, tablecloths, towels, curtains, mosquito netting

Refrigerators, washing machines, stoves, heaters, kerosene stoves, primus stoves

Vacuum cleaners, sewing machines, irons

Electric lamps, bulbs and fittings

Crockery, cutlery, glasses, kettles, saucepans, kitchen utensils

Dustbins, buckets, brushes, brooms, tools, screws, nails

Repairs to furniture, radio, television

ANY OTHER PAYMENTS MADE TODAY

Payments to chemists, doctors, dentists, opticians

Payments to hairdresser, barber

Jewellery, watches, clocks, suitcases, handbags

Books, newspapers, magazines, toys, games, writing paper, exercise books, pens, pencils

Holiday expenses

Cameras, photographic materials, developing and printing of films

School fees

Office tea money

Lottery and raffle tickets

Children's pocket money, birthday presents, money given to charities or church

Laundry, dry-cleaning, house-girls, gardener, babysitters

Flowers, seeds, plants, lawnmowers

Stamps, postal notes, telegrams, telephone calls

Life assurance, superannuation, union dues

House decorations, repairs, alterations and additions.

C O N F I D E N T I A L

BUREAU OF STATISTICS

HOUSEHOLD INCOME AND EXPENDITURE STUDY 1977/78

(Rural)

PERSONAL DIARY

FOR

FIRST NAME ONLY: _____

This diary starts on _____ (----/----/----)

and finishes on _____ (----/----/----)

(Please be sure to include both these days)

Assistant Interviewer	
Interviewer	
Household Code	
Person Number	
Edit Check	
	WEEK 1

FOR OFFICE USE ONLY

	HOUSEHOLD CODE	SCHEDULE NO.	PERSON NO.
0		4	

Thank you for the assistance you have already given.

We now seek your assistance in recording your day-to-day payments in this diary.

The information you have already given and the information from the diaries will provide valuable information to help decide on Government's economic and social welfare policies, in the preparation of consumer price indices, in research into families in Fiji and in many other ways.

Included in this diary are some points on how to write down your payments. Also included are some examples showing how to record the exact detail of each payment. Please be sure to read these carefully before you start filling in your diary.

This survey is conducted under the "Statistics Ordinance" and all the particulars you supply will be treated in STRICT CONFIDENCE.

The published data will only show the results for many households combined together. Nothing will be reported about your individual household. Your personal expenditure diary will remain CONFIDENTIAL.

If you have any problems in filling in this diary, please ask your interviewer for help.

Thank you again for your co-operation.

PLEASE READ THIS CAREFULLY

HOW TO FILL IN THIS DIARY

1. FOR EACH PAYMENT YOU PERSONALLY MAKE DURING THE SEVEN DAY PERIOD :

- Record the name of the town, locality village, or settlement; where you made it;
- Give a full description of each item, including the Brand Name, where there is one;
- Record the quantity and/or size of each item purchased;
- Record the actual payment in dollars and cents for each individual item.

WRITE DOWN EACH PAYMENT ON THE DAY IT OCCURS, ON THE APPROPRIATE PAGE. (THERE ARE SEPARATE PAGES FOR EACH DAY).

WRITE DOWN ALL PAYMENTS, WHETHER MADE BY CASH, CHEQUE, MONEY ORDER OR ANY OTHER MEANS

WRITE DOWN DETAILS OF ANY GOODS OBTAINED BUT NOT PAID FOR DURING THE SEVEN DAY PERIOD (e.g. goods charged to an unpaid account).

2. (HOUSEHOLD MEMBERS RESPONSIBLE FOR COOKING ONLY)

FOR EACH ITEM OF FOOD YOU EAT WHICH IS TAKEN FROM YOUR GARDEN OR FARM, OR FISH ETC., THAT YOU HAVE CAUGHT DURING THE SEVEN DAY PERIOD, BUT HAVE PAID NO MONEY FOR:

- Give a full description of each item;
- Record the quantity and/or size of each item;
- Record the amount of money of the item that you would have paid for it at the nearest market or store;

WRITE DOWN EACH ITEM ON THE DAY IT OCCURS ON THE APPROPRIATE PAGE. (THERE ARE SEPARATE PAGES FOR EACH DAY). THESE ITEMS ARE TO BE RECORDED ON ONE HOUSEHOLD MEMBER'S DIARY ONLY.

DO NOT RECORD ANY PAYMENT TO OR BY A MEMBER OF YOUR HOUSEHOLD WHO IS ALSO KEEPING A DIARY.

DO NOT RECORD ANY PAYMENT WHICH WILL BE FULLY CLAIMED AS A BUSINESS EXPENSE FOR TAXATION PURPOSES OR FULLY REFUNDED BY ANY PERSON OR ORGANIZATION OUTSIDE THE HOUSEHOLD.

Payments which will be partly claimed as business expenses or partly refunded should be recorded on page 27 showing the amount charged or refunded.

DO NOT RECORD PAYMENT OF ACCOUNTS FOR ITEMS WHICH WERE USED AT AN EARLIER PERIOD that is goods charged to an unpaid account.

3. SELF-EMPLOYED PERSONS: Record details of Goods Taken From Your Business For Your Household's use on Pages 24 and 25.

EMPLOYEES: Record details of Goods obtained Free or At a Reduced Price, from your Employer on Page 26.

Record WINNINGS from LOTTERIES, GAMBLING OR BETTING on Page 30.

Record any GIFTS GIVEN OR RECEIVED on Pages 28, 29 and 30.

BEFORE YOU START TO FILL IN THIS DIARY. PLEASE SEE EXAMPLES AND NOTES on Pages 4, 5, 6 and 7.

DAY 1

Day of the week : Wednesday

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE IN PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	PRICE PAID	
			\$	C
Nakaulevu	Sharps	100 lbs	14	90
"	Potatoes	20 lbs	2	00
"	Colonial Corned Mutton	4x12 oz Tin	3	20
"	"Sunshine" Powdered Milk	2x6 lb Tin	5	60
"	"Cheddar" Cheese	2x8 oz Pkt.	-	70
"	"Amla" Toothpaste	2 med. Pkt	-	50
	Bus Fare; Mau/Navua	1 adult	-	50
Navua	"Shell" Petrol	5 gallons	5	55
Koroisileu	Stamps	2	-	20
Yunibau	Honey	2x26 oz Bt	4	00
"	Crabs	1 bundle	5	00
Navua	Cabbage	4 lbs	1	00
"	Okra	2 heaps	-	50
Latanara	School Fees For Class A	1	2	50
Waililai	"Bonds" Singlets	2	2	80
"	"Hibiscus" Shirt Short Sleeve	1	3	50
Navua	"John White" Shoes Size 8	1 pair	9	50
Navua	"Jucy" Soft Drink	2 small Bts.	-	30

Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payment on page 22.

DAY 1

OWN GROWN VEGETABLES, FRUITS, PRODUCE, AND FISH CAUGHT ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT, ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruit, Vegetables, Fish, etc.)	QUANTITY	ESTIMATED VALUE	
		\$	C
Fish	12 lbs	6	00
Chinese Cabbage	1 bundle		20
Bhindi	2 heaps		40
Long Beans	2 bundles		50
Chichinda	1 heap		25
Lauki			20
Egg Plant	2 heaps		40
Chillies	1 heap		5
Cucumber	3		30
Chicken	1	3	00
Eggs	6		60
Pawpaws	2		40
Oranges	6		60
Lettuce	1/2 lbs		25

POINTS TO REMEMBER

• DESCRIPTION OF ITEMS PURCHASED

Give a complete and full description of all items purchased. Do not record items like fruit or grocery bills. Record the type of fruit and list all the items included in the grocery bills.

• GOODS TAKEN FROM YOUR BUSINESS

Any goods taken for your household's use should be recorded on pages 24 and 25.

• GOODS OBTAINED FROM YOUR EMPLOYER

If you receive any goods free of charge or at reduced prices from your employer during the seven days record details, page 26.

• GOODS PURCHASED ON ACCOUNT

Record details of goods purchased on an account even if the account is not actually paid. When the account is paid do not record payment of the account.

• TIME PAYMENTS AND INSTALMENT PAYMENTS

Record CASH deposits (but not value of trade-ins) and any instalment payments made during the seven days on goods being bought. Please state whether the payment is a deposit or an instalment together with the description of the item.

• POSTAL NOTES, MONEY ORDERS AND BANK CHEQUES

If you buy a postal note, money order or bank cheque, please record the charge paid.

Record any payments made during the seven days by postal note, money order or bank cheque, at the time of payment, with a description of the item (s) paid for and the amount paid.

• GIFTS GIVEN OR RECEIVED

Record the type of gifts given or received by the household on pages 28, and 29 and 30.

SOME EASILY FORGOTTEN ITEMS

Milk and bread

Cafe meal, counter lunch

Ice cream, sweets, etc.

Children's pocket money (under 14 only)

Beer, wine, spirits

Cigarettes

Petrol

Bus, taxi fares

Newspapers, magazines

Birthday presents (specify item)

Fees and subscriptions

Payments by cheque

Instalment payments (specify item)

Betting and gambling payments

A more detailed check list is on PAGES 31 and 32

YOUR DIARY BEGINS ON THE NEXT PAGE.

DAY 1

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY						
Exp. Code	Expenditure					
	\$	C		\$	C	
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Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 1

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY							
		\$	C	Exp. Code		Expenditure					
				\$	C						
				2							
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DAY 2

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY				
Exp. Code	Expenditure			
	\$	C		
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Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 2

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY							
		\$	C	Exp. Code			Expenditure				
				\$	C		\$	C			
				2							
				2							
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DAY 3

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY									
Exp. Code	Expenditure				C				
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Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payments on page 22.
- Page 12

DAY 3

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY			
		\$	C	Exp. Code		Expenditure	
				\$	C		
				2			
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DAY 4

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY					
Exp. Code	Expenditure				
	\$	C			
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Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 4

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY							
		\$	C	Exp. Code			Expenditure				
				\$	C						
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DAY 5

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATTER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY						
Exp. Code	1	2	3	4	Expenditure	
					\$	C
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DAY 5

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY									
		\$	C	Exp. Code	Expenditure								
					\$	C							
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DAY 6

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY							
Exp. Code	Expenditure						
	\$	C					
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Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 6

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY						
		\$	C	Exp. Code	Expenditure					
					\$	C				
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DAY 7

Day of the week

RECORD ONLY THOSE ITEMS WHICH WERE ACTUALLY PAID FOR, AND ANY GOODS OBTAINED ON ACCOUNT TO BE PAID FOR LATER.

DO NOT RECORD PAYMENTS OF ACCOUNTS OF ITEMS USED EARLIER.

DO NOT RECORD BUSINESS OR FARM EXPENSES HERE.

For payments which will be charged in part to the business see page 27.

RECORD GOODS TAKEN FROM YOUR BUSINESS FOR YOUR HOUSEHOLD'S USE ON PAGES 24 AND 25.

RECORD GOODS OBTAINED FREE OR AT A REDUCED PRICE FROM YOUR EMPLOYER ON PAGE 26.

RECORD GOODS GIVEN OR RECEIVED ON PAGES 28, 29 AND 30.

PLACE OF PURCHASE	DESCRIPTION OF ITEMS (Including Brand)	QUANTITY	AMOUNT PAID	
			\$	C

OFFICE USE ONLY					
Exp. Code	Expenditure				
	\$			C	
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Record every payment you made today. If there is not enough space to record all payments for this day, enter the additional payments on page 22.

DAY 7

OWN GROWN VEGETABLES, FRUITS, PRODUCE AND FISH CAUGHT, ETC.

RECORD ALL ITEMS OF FOOD HERE WHICH ARE CONSUMED BY THE HOUSEHOLD THAT HAVE BEEN TAKEN FROM YOUR GARDEN OR FARM, OR FISH CAUGHT ETC., BUT FOR WHICH NO MONEY HAS BEEN PAID.

RECORD ALSO ANY OWN GROWN EGGS, MILK, CHICKENS, ETC. USED.

RECORD THE QUANTITY OR SIZE OF EACH ITEM.

GIVE A FULL DESCRIPTION OF EACH ITEM.

MAKE AN ESTIMATE OF THE MONEY YOU WOULD HAVE SPENT IN THE NEAREST MARKET.

TO BE FILLED IN ONE HOUSEHOLD DIARY ONLY.

DESCRIPTION OF ITEM (Fruits, Vegetables, Fish, etc.)	QUANTITY (Approx.)	Estimated Value		OFFICE USE ONLY					
		\$	C	Exp. Code	Expenditure				
					\$	C			
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ADDITIONAL PAGE

Use this page for any payment for which you did not have enough space on the appropriate day page.

ENTER THE DAY (1, 2, 3, ETC.) IN THE COLUMN HEADED "DAY"

DAY	PLACE OF PURCHASE	DESCRIPTION OF ITEM (Including Brand)	QUANTITY	AMOUNT PAID		OFFICE USE ONLY								
				\$	C	Exp. Code			Expenditure					
						\$	C		\$	C				
						1								
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GOODS TAKEN FROM YOUR BUSINESS - continued

DAY	DESCRIPTION OF ITEM	QUANTITY	RETAIL VALUE		OFFICE USE ONLY			
			\$	C	Exp. Code		Expenditure	
							\$	C
					6			
					6			
					6			
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GOODS OBTAINED FROM YOUR EMPLOYER

Include in this section any goods obtained free, or at reduced prices from your employer, for your household's use.

Record quantity, description, an estimate of the price you would have to pay in a shop and the cost (if any) to you.

Record details when the goods are received not when they are used.

DAY	DESCRIPTION OF ITEM	QUANTITY	RETAIL VALUE		COST TO YOU	
			\$	C	\$	C
5	Mosquito Net	1	6	00	4	25
5	Shirt (long sleeve)	1	5	00	3	50

OFFICE USE ONLY							
Exp.Code				Expenditure			
				\$ C			
EXAMPLE							
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FOR OFFICE				USE ONLY			
				8	3	1	6

GIFTS OF GOODS RECEIVED

Please write down any gifts of goods you received from any persons outside your household other than your employer during the seven days you are keeping this diary. (Please estimate the retail value as best you can).

(Gifts of CASH should be recorded on the next page).

DAY	DESCRIPTION OF GIFT RECEIVED	QUANTITY (Approx.)	VALUE		OFFICE USE ONLY					
			\$	C	Exp. Code	Value \$ C				
6	JERSEY	1	7	00	EXAMPLE					
7	SINGLET	1	2	00						

BETTING, GAMBLING AND LOTTERY WINNINGS

If at any time during the 7 days covered by this diary you receive any money from any form of gambling, please record the TOTAL AMOUNT you received below.

Any expenditure on betting or gambling (e.g. price of lottery ticket) made during the 7 days covered by this diary should be recorded in the main part of the diary.

DAY	TYPE OF BET	WINNINGS	
		\$	C

OFFICE USE ONLY							
Code				Value			
				\$		C	
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				
8	3	1	1				

GIFTS OF CASH RECEIVED

If at any time during the seven days covered by this diary you have received any gifts of cash from anyone outside your household (for instance if you receive money from relatives) please list the total amount received below, and where received from. Exclude Amounts Received from Overseas.

DAY	SOURCE OF CASH GIFT RECEIVED	AMOUNT	
		\$	C

OFFICE USE ONLY							
Code				Value			
				\$		C	
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				
8	3	1	4				

DETAILED CHECK LIST

Of the hundreds of different things which it is possible to buy or pay for the following is only a List of Examples.

Please look through this list in case it reminds you of any purchases which you have forgotten to record.

FOOD

Bread, cake, buns, biscuits,
breakfast cereals, crackers

Rice, flour, sharps, oatmeal, corn

Split peas, arhar dhal, mung dhal, other pulses

Macaroni, Spagetti, cake mixes

Peanuts, cashew nuts, almonds, coconuts (dry or green)

Dalo, cassava, kumala, yams, other root crops

Potatoes, onions, egg plant, cucumber, capsicum, tomatoes, beans, english cabbage, chinese cabbage, lettuce, carrots, pumpkings, rourou, chillies, breadfruit, duruka, garlic, jack-fruit, other leafy vegetables etc. (fresh, frozen or canned)

Dhania, turmeric, tamarind, ginger, other spices, curry, masala, salt, pepper

Banana, pawpaw, apples, pears, melons, pineapples, limes, lemons, plums, orranges, appricots, peaches, etc. (fresh, canned or frozen)

Brown sugar, refined sugar, jam, marmalade, honey, syrup, pickles

Toffee, chocolates, sweets, ice cream, jellies

Milk-sterilized, pasterized, powdered, canned (evaporated, condensed); yoghurt

Cheese, butter, ghee, margarine, lard, salad oil, peanut oil, coconut oil, mustard oil, soya bean oil, other vegetable oils (e.g. dalda, vanaspati)

Eggs, fresh, frozen, canned poultry

Mutton, lamb, beef, steak, sausages, goat meat, pork, bacon, ham, veal, salted pork, (fresh, frozen or canned)

Fish, (fresh or frozen), prawns, lobster, crayfish, turtle, shell fish, canned salmon, sardines, tuna, mackereel

Tea, coffee, cocoa, ovaltine, Milo, cordials, fruit juices, tang, soft drinks (coke, juicy, lemonade)

Soups, sauces, mustard, vinegar

Pet Foods

HOUSEHOLD ITEMS

Washing soap, washing power and flakes, disinfectants, insecticides, bleaches, starch, shoe polish, shoe brush, floor polish, mops, brooms, brushes

Tools (for home or work), gardening implements, farm implements

House rent, city or town rates, water rates, house insurance.

TOILET PREPARATIONS AND MEDICAL SUPPLIES

Tooth brushes, tooth paste, toilet soap, hair oil, razor blades, shaving cream, shaving lotions, combs and brushes, talcum powder, face cream, perfume, lipsticks, toilet paper, other toilet preparations

Asprins, patent medicines.

MEALS OUT

Meals and drinks in restaurants, hotels, cafes, or canteens

Snacks, sandwiches, 'take-away' foods

CIGARETTES, TOBACCO, BEER, WINE, SPIRITS

Cigarettes, tobacco, cigarette papers cigars, pipe tobacco

Beer, wines, spirits, cider, yaqona

TRANSPORT (BUS, AIR, TAXI), MOTOR VEHICLES (PURCHASE, RUNNING COSTS)

Journeys by bus, air, taxi, including fares to and from work, to and from school

DETAILED CHECK LIST (Continued)

Purchases, repairs and running costs of motor vehicles e.g. petrol, oil changes, car insurance, driving licence

ENTERTAINMENT AND RECREATION

Cinema, theatre, concert, dance, football, cricket, rugby

Sport and social club subscriptions, sports equipment

CLOTHING, CLOTHING MATERIALS, FOOTWEAR

Sulus, saris, coats, trousers, shorts, jackets, blouses, jumpers, shirts, dresses, skirts, hats, ties, gloves, T-shirts, umbrella, turbans, veils,

Vests, under-pants, pyjamas, slips, corsets, singlets, brassieres, nightdresses, socks, stockings

Dress material, knittingwool, thread, scarves, patterns, handkerchiefs

Boots, shoes, slippers, sandals, canvas shoes, flipflops, shoe repairs

Tailoring charges for clothing items

HOUSEHOLD APPLIANCES, ELECTRICAL GOODS, FURNITURE

Tables, beds, chairs, wardrobe,

Radios, stereos, tape recorders

Carpets, rugs, linoleum, mats

Mattresses, pillows, sheets, blankets, tablecloths, towels, curtains, mosquito netting

Refrigerators, washing machines, stoves, heaters, kerosene stoves, primus stoves

Vacuum cleaners, sewing machines, irons

Electric lamps, bulbs and fittings

Crockery, cutlery, glasses, kettles, saucepans, kitchen utensils

Dustbins, buckets, brushes, brooms, tools, screws, nails

Repairs to furniture, radio, television

ANY OTHER PAYMENTS MADE TODAY

Payments to chemists, doctors, dentists, opticians

Payments to hair-dresser, barber

Jewellery, watches, clocks, suit-cases, handbags

Books, newspapers, magazines, toys, games, writing paper, exercise books pens, pencils

Holiday expenses

Cameras, photographic materials, developing and printing of films

School fees

Office tea money

Lottery and raffle tickets

Children's pocket money, birthday presents, money given to charities or church

Laundry, dry-cleaning, house-girls gardener, babysitters.

Flowers, seeds, plants, lawnmowers

Stamps, postal notes, telegrams, telephone calls

Life assurance, superannuation, union dues

House decorations, repairs alterations and additions.

