

**Fifty-Third Meeting of the
Committee of Representatives of Governments and Administrations
(24–25 October 2023)
Chair: Solomon Islands
Vice-Chair: Tonga
&
Thirteenth Meeting of the Conference of the Pacific Community
(26–27 October 2023)
Chair: Tuvalu
Vice-Chair: New Caledonia**

AGENDA ITEM NO 1: PROVISIONAL AGENDAS

CRGA 53

Monday 23 October			
	Registration Delegates uplift delegation packages and name tags from the Secretariat		
Tuesday 24 October			
Item		Paper no.	Time
	Registration continued		8:00-8:30
1	Opening of CRGA <ul style="list-style-type: none"> • Opening prayer • Election of the Chair • Opening statement by Chair • Confirmation of agenda • Election of the Drafting Committee 	1	8:30-9:00 (30 mins)
2	Director-General's report <ul style="list-style-type: none"> • Regional state of play and SPC's role • Institutional strengthening • Review of the development partner and overall project landscape 	2	9:00-10:30 (1.5 hrs)
Morning tea 10:30–11:00 OFFICIAL PHOTOGRAPH			
3	Regional Cooperation and update on the 2050 Strategy for the Blue Pacific Continent <ul style="list-style-type: none"> • 2050 Strategy Implementation Plan 	3	11:00-12:00 (1 hr)

4	Resource Mobilisation	4	12:00-1:00 (1hr)
Lunch break 1:00-2:00			
5	SPC Strategic Plan 2022–2031 Report from the CRGA Subcommittee for the Strategic Plan	5	2:00-2:30 (30 min)
6	SPC Independent Institutional Review	6	2:30-3:00 (30 mins)
7	Finance a. Audit and Risk Committee report	7.a	3:00-3:30 (30 mins)
Wednesday 25 October			
	Drafting Committee		7:30-8:30
	Welcome/reflection		8:30-8:40
7	Finance b. 2023 Revised budget and financial performance c. Proposed 2024 budget d. Member and Permanent Observer contribution matters: update of the working group on host country grants (HCG) and assessed contribution (AC)s as well as the EU's contribution as a Permanent Observer)	7.b & SPC Financial Statements 7.c Proposed 2024 Budget 7.d & Member and Permanent Observer contribution matters	8:40-10:10 (1.5 hrs) (30 mins) (30 mins) (30 mins)
Morning tea 10:10–10:40			
8	Human Resources and Remuneration	8.a Report on Human Resources 8.b Report on Remuneration	10:40-11:10 (30 mins)

9	Financial Regulations, other Policies and Manual of Finance Policies <ul style="list-style-type: none"> • Presentation of the new Financial Regulations • Amendment to the <i>Policy on assessed contributions and host country grants</i> and to the <i>Policy on membership and observer status of the Pacific Community</i> • Update on the new SPC Manual of Finance Policies 	9	11:10-11:40 (30 mins)
10	SPC Host Country Agreements (HCA) and Privileges and Immunities (P&I) matters <ul style="list-style-type: none"> • Update on Fiji and France/New Caledonia HCAs • Update on SPC's P&I across membership 	10	11:40-12:10 (30 mins)
Lunch break 12:10–1:10 Drafting Committee in parallel 12:10-12:40			
11	Director-General's performance evaluation and contract renewal (Closed session)	11	1:10-2:00 (50 mins)
12	CRGA 54—Venue, Chairperson and Vice-Chairperson	12	2:00-2:15 (15 mins)
13	Other business <i>Information Papers for noting:</i> - Update on CRGA 52 decisions and Out-of-session decisions - Report from Pacific Board for Educational Quality (PBEQ)	13.a 13.b	2:15-2:30 (15 mins)
14	Evaluation of CRGA 53		2:30-2:45 (15 mins)
15	Adoption of CRGA 53 decisions and closing		2:45-3:15 (30 mins)
16	Side Event – Launch of Digital Earth Pacific (DEP) <i>Light refreshments and drinks</i>		3:15-4:30 (1.15 hr)

13th Conference

Thursday 26 October			
	Side event		7:00-9:00
	Food Systems – market excursion		

	Bilateral and officials briefing for ministers <i>(Morning tea available)</i>		9:00-10:00
	Official opening ceremony		10:00-12:00
Lunch break 12:00-1:00			
	Side events Climate Change and Gender Equality Flagships session; 'From Data to Development Action' session		1:00-3:00
	Bilateral and officials briefing for ministers		3:00-5:00
13th Conference opening cocktail 6:30-9:30			
Friday 27 October – 13th CONFERENCE			
Item		Paper no.	Time
1	Opening Session <ul style="list-style-type: none"> • Opening Prayer • Welcoming words from the Director-General • Adoption of the agenda • Election of the Drafting Committee • Member opening statements (3 mins each) 	1	8:30-10:30 (2 hrs)
Morning tea 10:30-11:00 Official Photograph			
2	Director-General's Report	2	11:00-11:30 (30 mins)
3	Letter from Chair of CRGA to Chair of Conference on CRGA 53 recommendations	Letter from the Chair of CRGA 53	11:30-11:45 (15 mins)
4	SPC Independent Institutional Review	4	11:45-12:00
5	Showcasing – Solutions in Science, Knowledge & Digital Transformation <ul style="list-style-type: none"> • Interactive sessions showcasing Tuvalu's Digital twin; DEP; coastal modelling and decision making. 	5 (Guidance note)	12:00-1:00 (1 hr)
Lunch break 1:00-2:00			

6	Thematic Session Nexus of Climate Change and Digital Transformation (TBF)	6	2:00-3:00 (1 hr)
Afternoon tea 3:00-3:30 (Parallel Drafting Committee)			
Return to plenary – Main Conference Room			
7	Director-General’s performance evaluation and contract renewal and CRGA’s recommendation to Conference (Closed Session)	7	3:30-4:00 (30 mins)
8	14th Conference - Venue and election of Chairperson and Vice-chairperson	8	4:00-4:30 (30 mins)
9	Adoption of 13th Conference outcomes <ul style="list-style-type: none"> • Adoption of 13th Conference outcomes • Closing 		4:30-5:00 (30 mins)
Closing reception (Island Night) 6:30–10:00			

Version 4 – as of 18 October 2023