

Statistical Innovation and Capacity Building in the Pacific Islands Project (PACSTAT)

2021 ANNUAL WORK PLAN

GRANT NUMBER D544 [P168122]

23 March 2021 (due 1 February each year)

Version 1*

*It is noted that the draft 2021 work plan was furnished to the Association on 19 November 2020

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2021 AWP key reference document

Document titled '[PACSTAT 2021 AWP Budget v5.xlsx](#)' contains the following worksheets:

- i. 'AWP': this is a GANTT chart of planned activities, which references:
 - a. Budget
 - b. Category of expenditure as per the FA
 - c. Project development objective indicators
 - d. Deliverable
 - e. Timing of implementation.
- ii. 'Budget - 2021 AWP': this is the budget corresponding to the AWP for that year as well as the estimated expenditure for the remainder of the project. It includes a budget in SDR and EUR – the working currency of the project – based on average EUR/SDR exchange rate conversions.
- iii. 'Procurement': list of procurement activities, which corresponds with the Project procurement plan in STEP.
- iv. 'Indicators': which indicators are projected to be achieved in 2021 and corresponding deliverables.
- v. 'Results framework': documents the progress to data in achieving the PDO.

2021 key project activities and identification of deliverables

The above referred Excel spreadsheet provides the 2021 key project activities and associated budget, by Category of the FA, and they are further described below by Component of the PAD.

Component 1: Pacific Statistics Methods Board (PSMB)

The activities proposed herein will be supported by the procurement of the Long-Term Consultant (Statistics Advisor), which will occur in 2021.

Sub-component 1.1: PSMB Technical Support & Administration

Secretariat function to PSMB

Two meetings of the Pacific Statistics Methods Board will be carried out in 2021 (April and October 2021). The project will provide Secretariat function to these meetings, including: setting the Agenda and inviting international experts; coordinating the papers and reports on Pacific data collection to be reviewed at the PSMB meeting; identifying priority topics for further review at subsequent PSMB meetings; and summarizing the meeting discussion into formal minutes and recommendations to be circulated to regional NSOs.

In 2021 and following the process as outlined in the POM, the Project will be calling for proposals for:

- i. October 2021: PSMB Commissioned Work 2; and
- ii. October 2021: Innovative Experiment 1.

PSMB Commissioned Work

Two PSMB Commissioned works will be carried out in 2021.

In April 2021, it is proposed that the first PSMB Commissioned Work is started. While the proposed PSMB Commissioned Work has not been reviewed by PSMB, it is noted that, as per the POM and via the Annual Work Plan, the PSC has discretion to decide on which Commissioned Work will be undertaken. Additionally, the [meeting of PSMB on 28 and 29 October 2009](#) 10 March 2020 “agreed that priorities for innovative research under the regional project will include data anonymisation to allow sharing of datasets”, so the theme of the proposed PSMB Commissioned Work 1 ('Anonymisation of microdata in SIDS') has already been recommended by PSMB.

The first PSMB Commissioned Work ('Anonymisation of microdata in SIDS') is to be titled “Methodological review for anonymising census and survey microdata in the context of Small Island Developing States”. The Terms of Reference for the work include:

- i. Methodological review of different approaches to census and survey microdata anonymization, including discrete and continuous variables, and census and survey data sets, with particular focus on household income and expenditure surveys.
- ii. Review of literature in relation to: approaches to microdata anonymization; the benefits, costs and risks associated with microdata dissemination; specific challenges in the case of Small Island Developing States, particularly those of the Pacific.
- iii. Prepare a dictionary of definitions: de-identification; anonymization; risk of individual disclosure; k-anonymity; l-diversity; census sub-set; recoding; local suppression; post randomisation; microaggregation; adding noise; shuffling; etc.
- iv. Documentation and critique of the current processes and protocols of the Pacific Data Hub – Microdata Library, including documentation of current anonymization process, and policies and protocols that are in place to manage risk of individual disclosure.
- v. Identification of other barriers (i.e., those not related to individual disclosure risk) to microdata dissemination in the Pacific region.
- vi. Discussion of the issues and critical pathway to increase access to Pacific development microdata while disclosure managing risk.
- vii. Preparation and presentation of a summary report for PSMB, including recommendation for appropriate methods and approaches to minimise the risk of individual disclosure while maximising microdata use, documentation of other barriers and critical pathway to increase access to Pacific development microdata.

PSMB Commissioned Work 1 is to be conducted over the period of April to September 2021, with the results to be presented to the PSMB meeting in October 2021.

PSMB Commissioned Work 2 is to be implemented in 2021 and the nature of the work will be determined via the Calls for Proposals procedure that is described in the POM and/or through discussion at the October PSMB meeting. PSMB Commissioned Work 2 will be conducted over the period of October to December, 2021, with the results being presented in PSMB in April 2022.

Under Sub-component 1.1, the Project will deliver:

Deliverable	PDO Indicator	2021 target	Project target	Cumulative	Status
PSMB meeting reports	3.1	2	10	2 (as at March 2021)	On track
Reports of PSMB Commissioned Work	3.2	2	5	0 (as at March 2021)	On track

Sub-component 1.2: Dissemination & Training

PSMB Guidance Notes

Based on the recommendation by PSMB on the review of the report of PSMB Commissioned Work 1 (Anonymisation of microdata in SIDS) and on previous recommendation by PSMB on the method for conducting HIES in the Pacific, two PSMB Guidance notes will be produced in 2021.

The guidance notes are intended to be short, factual and easily digestible for the intended audience, such as Pacific survey practitioners, statistics officers and non-technical decision makers.

Regional conference

Since PSMB's establishment, HIES and Poverty methods (incl. multidimensional) have frequently been on the agenda and PSMB has made numerous specific recommendations that are of global relevance, however, they

are yet to widely communicated. Over the course of 2021, the Project will prepare a concept note and agenda for the conduct of two Regional Conferences in 2022:

- i. PSMB recommendation for the conduct of HIES in the Pacific region: 7-day recall, CAPI, FAFH, partakers, labour, FIES, anthropometric, sampling, field schedule, etc.
- ii. PSMB recommendation for poverty assessment methodology in the Pacific region: use value of assets, imputed rents, deflators, monetary, non-monetary, multidimensional, etc.

National (and sub-regional) workshops

The PAD suggests that need for Dissemination and Training activities (and the topics for the National Workshops) can be guided by where countries are in relation to their survey cycle. As such, proposed activities in the 2021 AWP have been selected based on where Pacific countries are in relation to implementation of HIES. Over the coming 24-months the Pacific HIES cycle is as follows:

- i. Planning: 2021-22: Micronesia (FS) Nauru, Palau, PNG, Tuvalu, CNMI*; 2023+: Kiribati, Samoa, Vanuatu
- ii. In-the-field: Tonga (Jan 2021 to Nov 2021)
- iii. Data processing: Wallis & Futuna*
- iv. Analysis, reporting and dissemination: Vanuatu (2019), Kiribati (2019), Marshall Islands (2019), New Caledonia*

**it is acknowledged that non-IDA territories cannot benefit from funding, however SPC would endeavour to provide opportunity for all of its members to observe and learn from all PACSTAT-related activities. SPC will ensure that participation of non-IDA members is cost neutral to the Project.*

Based on the above, over the period of 2021 there is need for Dissemination and Training activities relating to: i. survey planning; and ii. analysis, reporting and dissemination. It is therefore proposed that the following National (or Sub-Regional) are held in 2021:

- Sampling and survey planning (incl. CAPI): Micronesia (FS) Nauru, Palau, PNG, Tuvalu, CNMI*; 2023+: Kiribati, Samoa, Vanuatu
- Analysis, reporting and dissemination (incl. Stata): Vanuatu (2019), Kiribati (2019), Marshall Islands (2019), New Caledonia*

The project and will also participate and contribute towards the conduct of other relevant trainings, such as those on food processing and analysis by FAO and on labour market analysis by ILO.

It is noted that in early 2022, there is demand for Dissemination and Training activities relating to data processing, and this will be built into the 2022 work plan.

Improving the way statistics are reported, including by gender

The development of activities under this component were based on the following factors:

- i. The status of Pacific countries relative to their survey cycle;
- ii. The PDO Indicators calls for the production of HIES reports within 12-month of completion of field work;
- iii. The PAD calls for implementation (rather than theory) of how statistics are reported and consumed, including gender statistics;
- iv. In 2019, the PSMB made [recommendation](#) for the conduct of HIES in the Pacific region, which includes recommendation to include new modules (e.g., labour, disability, FIES) and a new approach to collecting consumption data. These recommendations were adopted in the HIESs of Vanuatu, Kiribati and Marshall Islands.
- v. SDD does not have the capacity to utilise Stata to produce publishable quality tables in Excel, so SDD's capacity to produce survey reports is limited.

Based on the above, it is proposed that the Project develops a HIES report structure and example reports for the surveys of Vanuatu, Kiribati and Marshall Islands. The Terms of Reference for this Activity will be:

- i. Preparation of a tabulation plan for the new PSMB recommended HIES methodology, including tables by gender and disability;
- ii. Preparation of a core suite of welfare and gender related indicators that can be produced via HIES – the gender indicators should, as a minimum, include UNSD minimum set of indicators (3, 4, 5, 6, 7, 8, 10, 11, 17, 21, 22, 23, 24, 31, 33, 34);
- iii. Preparation of Stata syntax for the production of tables and indicators and for their export to Excel and/or Word;
- iv. Preparation of Stata syntax for the production of figures and their export to Excel and/or Word;
- v. Preparation of a HIES report template and example reports for the surveys of Vanuatu (2019), Kiribati (2019) and Marshall Islands (2019).
- vi. Contribute to the preparation and delivery of a training in HIES analysis, reporting and dissemination (ref. above).
- vii. Recommendation for further developments by the Project for improving how statistics are reported and consumed, including how the indicators, reports, tables and figures can be disseminated on SPC's data dissemination platforms (e.g., SDD's website, the Pacific Data Hub, pdh.stat, popGIS and the Microdata Library).

This activity will result in significant statistical capacity enhancement in relation to reporting and dissemination of HIES data, and in strengthening SDD's and the region's capacity in the analysis of HIES data and in the production of reports that include gender and disability analysis.

This Activity ('HIES reporting') will be implemented over the period of April to September 2021, with the results to be presented to the PSMB meeting in October 2021.

Under Sub-component 1.2, the Project will deliver:

Deliverable	PDO Indicator	2021 target	Project target	Cumulative	Status
PSMB guidance notes on: i. on microdata anonymization in SIDS; and ii. conduct of HIES in the Pacific	1.1	2	10	0 (as at March 2021)	On track
HIES method training concept note and agenda	3.3	0	3	0 (as at March 2021)	On track
Poverty method training concept note and agenda	3.3	0	3	0 (as at March 2021)	On track
National HIES planning workshop agenda, concept note and resources	NA	NA	NA	NA	NA
National HIES analysis workshop agenda, concept note and resources	NA	NA	NA	NA	NA
Reports from other HIES trainings that the project participated in	NA	NA	NA	NA	NA
3 x HIES reports	4.2	0*	6	0 (as at March 2021)	Delayed
16 gender indicators for 3 countries (48 indicators) published in pdh.stat	4.4	48	16	0 (as at March 2021)	On track

* It is noted that the PDO indicator calls for the production of reports within 12-months of completion of data collections. While the deliverable of 3 HIES reports will be achieved, they will not be published within 12-months of completion of data collection.

Component 2: Institutional Strengthening and Implementation Support

The activities proposed herein will be supported by the procurement of the Long-Term Consultant (Welfare Economist), which will occur in 2021.

Sub-component 2.1: Expanding Technical Capacity of SPC-SDD

Under this component, the PAD emphasises that the Welfare Economist will strengthen SDD's capacity to provide TA and training on PSMB recommendations, develop guidelines, developing a roster of academics and consultants with relevant experience and skills, and to increase the production and dissemination of gender indicators.

In terms of activities relating to the work of the Welfare Economist, they are listed above under Component 1 of the AWP. It is anticipated that, although much of the work of the Statistics Advisor and the Welfare Economist will overlap, the Welfare Economist will be designated as lead for the following activities:

- i. Technical contribution to the HIES tabulation and report activity;
- ii. Preparation of the Anonymisation and HIES method guidance notes;
- iii. Development of the Regional Conference on poverty methods (and contribution towards development of the Regional Conference on HIES methods);
- iv. Delivery of National and/or Sub-Regional workshop(s) on Analysis and Dissemination (and contribute to the HIES planning workshop(s)); and
- v. Production of Gender Indicators.

The above activities have been listed under Component 1 to align with the indicative distribution of finance as per the PAD.

SPC Staff (e.g., Economic Advisor & Microdata Specialist, Manager (Data Analysis and Dissemination), Census and Survey Programmer, Data Processing Officer, Microdata Advisor and Microdata Officer) will partake in the National Workshops listed under Component 1.2. While these are not 'welfare analysis' workshops, they will set a good foundation for welfare analysis training. It is the intention of the Project to include the same SPC Staff in the Regional Conference on poverty statistics, which will be the first formal opportunity for SPC Staff to be trained in welfare analysis.

The Medium-Term Consultant (Harmonisation Advisor) of the Project will be procured in 2022 and it is at this time when activities surrounding the production of harmonised welfare indicators and harmonised microdata sets will be published.

Deliverable	PDO Indicator	2021 target	Project target	Cumulative	Status
Regionally comparable indicators	2.1	0	14	0 (as at March 2021)	On track
Harmonized microdata sets	2.1	0	5	0 (as at March 2021)	On track
Number of SPC staff trained in welfare analysis	4.1	0	5	0 (as at March 2021)	On track

Sub-component 2.2: Current Staff Support

In 2021, we estimate the following allocation of days to the Project by Recurrent Technical Staff as:

Recurrent Technical Staff	Days	Activities
Economic Statistics & Microdata Specialist	58.5	Project management; technical contribution
Finance and Administration Officer	27	Financial management, project administration
Procurement Officer	9	Procurement
Census Programmer	9	Technical contribution (survey methods)
SDD Director	7.2	Project management; Chair PSC; technical contribution
Dissemination Lead	4.5	Technical contribution (dissemination)

Corporate Support services will be required for implementation of the annual work plan.

Sub-component 2.3: Implementation Support

In 2021, the Project will upgrade the IT Training Room and the SDD Meeting Room. The Project will also provide ICT support to the Consultants.

Component 3: Alternative data collection methods

This component of the Project is designed to cover: i. the costs of developing the experiments; ii. the costs of implementing the experiments; and iii. the costs associated with preparing the analytical reports, submitting them for PSMB review, and broadly disseminating the results across the Pacific.

The activities proposed herein will be supported by the procurement of the Long-Term Consultants (Statistics Advisor and Welfare Economist), which will occur in 2021. The Project budget has allocated 40% of the cost, and therefore time, of the two long-term International Consultants (Statistics Advisor and Welfare Economist) towards activities under Component 3 of the Project.

While no Innovative Experiments are planned to be conducted in 2021, the project will prepare two Research Proposals. Prior to the meeting of PSMB in October, the Project will call for proposals for Innovative Experiments, as per the procedures described in the POM. PSMB will, therefore, have the opportunity to review and provide input to the proposed Innovative Experiments, which will guide the development of the Research Proposal. The Research Proposal will follow the template as set out in the POM.

Sub-component 3.1: Innovations Technical Support

In 2021, the project will request for proposals for Innovative Experiments, as per the procedures outlined in the POM. Following the request for proposals and the October meeting of PSMB, a minimum of two Innovative Experiments will be selected for development into a Research Proposal, following the structure of the POM. Two Research Proposals will be drafted by the Project in 2021.

It is noted that the PAD highlights that the development of the Innovative Experiments will occur through an extensive consultations with National Statistics Agencies in IDA-eligible Beneficiary Countries. As per the POM, the Research Proposals are to include commentary on the conceptualisation and development of the Innovative Experiment and the consultation process.

Current ideas for Innovative Experiments

In reference to the POM, the Project has had some preliminary discussions with Beneficiary Countries in relation to the following Innovative Experiment activities:

- i. Long form census to be conducted in Tuvalu;
- ii. High Frequency Phone Monitoring to monitor COVID and as a general method for the collection of poverty statistics in the Pacific where face-to-face interviews are expensive in remote outer islands;
- iii. The use of satellite data in census applications, particularly in Papua New Guinea;
- iv. Consumption experiment: comparison of consumption estimates based on a household-level 7-day food consumption recall with those of an individual-level 24-hour food consumption recall with the objective

of: understanding intrahousehold consumption and food distribution, including by gender and age; and unpacking the accuracy of 7-day recall to measure nutrient inadequacy.

Under Sub-component 3.1, the Project will deliver:

Deliverable	PDO Indicator	2021 target	Project target	Cumulative	Status
Consultations held in the development of the Research Proposal	4.5	4	12	0 (as at March 2021)	On track
PICs satisfied that input is reflected in the Research Proposal	4.6	4	8	0 (as at March 2021)	On track
Research Proposals	4.7	2	10	0 (as at March 2021)	On track

Sub-component 3.2: Funding for Innovation Experiments

Asides from development of Research Proposals, there are no activities planned under this Sub-component in 2021 as this Sub-component relates to the implementation of experiments and the dissemination of experiment results.

Under Sub-component 3.2, the Project will deliver:

Deliverable	PDO Indicator	2021 target	Project target	Cumulative	Status
Number of experiment reports produced	1.2	0	4	0 (as at March 2021)	On track

Travel plans

Travel for the Long Term Consultants (Statistics Advisor and Welfare Economist) to their Duty Station in New Caledonia is in the work plan and budget for 2021, however this will be subject to travel being possible and the outcome of the negotiation with the selected Long Term Consultant. Travel of the Statistics Advisor to attend the October PSMB meeting (most likely in Noumea or Auckland) is in the work plan and budget for 2021. No other Project travel is planned in 2021. Should travel be required, the Project will apply via submission of AWP amendment.

Workshops and conferences

Regional conference

Planning for the two Regional Conferences scheduled for 2022 to cover the topics of: i. PSMB-recommended HIES method; and ii. and PSMB-recommended Poverty method.

National (and sub-regional) workshops

Indicative details for workshops planned in 2021 are presented below. In line with the PAD, the workshops are intended to be practical and output oriented.

Sampling and survey planning (incl. CAPI)

Invitees Micronesia (FS) Nauru, Palau, PNG, Tuvalu, CNMI*, Kiribati, Samoa, Vanuatu

Timing 4th quarter 2021

Topics Sampling (following PSMB-recommended Pacific Sampling Guidelines); survey planning and management; survey resourcing needs and budget; CAPI system management, lessons learned, and dashboards; questionnaire design (following PSMB-recommended methodology) and manual; enumerator training.

Outputs Sampling plan; survey plan and budget; survey questionnaire; survey reference resources (field manual, questionnaire manual, training presentations and resources); strengthened capacity of NSO and SPC.

Analysis, reporting and dissemination (incl. Stata)

Invitees Vanuatu, Kiribati, Marshall Islands, Tonga, New Caledonia*, Wallis & Futuna*

Timing 4th quarter 2021

Topics review of HIES dataset structure; review tabulation syntax and run together; review and interpret tables and figures; review and interpret sampling errors; review relevant sections of the draft HIES reports and add additional commentary; planning for dissemination (incl. metadata, anonymization, microdata dissemination plan and procedure).

Outputs Final HIES report; survey dissemination plan; strengthened capacity of NSO and SPC in: a) using the HIES dataset; b) tabulating in Stata and exporting to Excel; c) generating figures in Stata and exporting to Excel/Word; d) interpretation of data and sampling errors; e) survey report writing; and f) survey dissemination.

Performance targets

The performance targets have been identified above, however they are consolidated below.

Code	PDO Indicator	Definition / Description	Target	2021 projected	Planned deliverables for 2021 against the indicators
1 To improve the quality of welfare data collection					
1.1	Number of PSMB commissioned guidance notes approved and disseminated	The objective of the PSMB is to review relevant survey methodology literature, commission work to integrate international best practices into data collection and analysis in the Pacific region, and makes recommendations for the region based on the findings.	10	2	2 x PSMB guidance notes in 2021: i. Anonymisation in SIDS; ii. HIES method
1.2	Number of experiment reports produced and submitted to PSMB	This indicator measures SPC-SDD performance in conducting the innovation experiments.	4	0	2 x Research Proposals to be developed by the Project in 2021
2 To improve accessibility to comparable welfare data					
2.1	Number of regionally comparable indicators published on SPC platforms	This indicator measures SPC-SDD's performance in harmonizing welfare indicators across the Pacific	14	0	pdh.stat poverty indicator dashboard designed, including gender indicators
2.2	Number of harmonized microdata sets published on SPC platforms	This measures SPC-SDD's performance in harmonizing historical microdata sets in the Pacific and producing comparable historical trends.	5	0	
3 Pacific Statistics Methods Board					
3.1	Number of Pacific Statistics Methods Board meetings held during project lifetime	This indicator measures whether PSMB meetings continue to be held twice per year during the project lifetime.	10	2	2 x PSMB meeting reports
3.2	Number of PSMB commissioned works carried out using project financing	This indicators tracks SPC-SDD's performance in carrying out PSMB commissioned research. At each meeting, the Pacific Statistics Methods Board has the power to request literature reviews or other commissioned work to provide an overview of the international best practices on a particular aspect of survey or census methodology.	5	2	2 x PSMB Commissioned Works: i. anonymisation in SIDS; and 2. TBD
3.3	Number of regional workshops conducted	This indicator measures SPC-SDD's performance in conducting workshops to disseminate PSMB findings.	3	0	2 x workshop concept notes and agenda: i. HIES method; and ii. Poverty method
4 Institutional strengthening and implementation support					
4.1	Number of SPC staff trained in welfare analysis (Number)	At the outset of the project, there are no economists on staff at SPC-SDD that have formal training in welfare (consumption / income) analysis. The project recruits a long term consultant to provide this training to existing SPC-SDD staff members.	5		
4.2	Number of HIES reports produced within 12 months of the completion of data collection	This indicator measures SPC-SDD's performance in supporting Pacific NSOs on their HIES fieldwork and data analysis.	6	3*	HIES reports of: Vanuatu, Kiribati, Marshall Islands *note, produced after 12-months of completion of data collection
4.3	Number of analytical papers and briefs produced by SPC over the project lifetime	This indicator measures SPC-SDD's improved capacity to support Pacific NSOs in producing high quality analytical products.	10		
4.4	Number of gender indicators published on SPC platforms	Based on UNSD minimum set of indicators, specifically numbers 3, 4, 5, 6, 7, 8, 10, 11, 17, 21, 22, 23, 24, 31, 33, 34.	16	48	16 x indicators for 2 countries (Vanuatu, Kiribati, Marshall Islands) published on pdh.stat
4.5	Number of consultations held around innovation experiments with beneficiary country NSOs and policymakers	This indicator tracks the extent of the consultative process used to determine where and how the alternative data collection experiments are conducted. This indicator ensures that countries are adequately consulted in the process. This indicator is included to meet the WBG corporate "citizen engagement" requirement.	12	4	2 x Research Proposals having had 2 consultations with Beneficiary Countries
4.6	Number of beneficiary country NSOs satisfied that their feedback has been reflected in the design of experiments	This indicator measures the incorporation of feedback received from beneficiary country NSOs during the consultation process before conducting the data collection experiments. The indicator tracks whether countries are satisfied with how their feedback was incorporated into experiment design. This indicator is included to meet the WBG corporate "beneficiary feedback" requirement.	8	4	2 x Research Proposals having had 2 consultations with Beneficiary Countries
4.7	Number of data collection innovation proposals submitted through the annual workplan	This indicator measures SPC-SDD's performance in proposing innovation experiments.	10	2	2 x Research Proposals to be submitted in 2021

Resources and staff required

The resources required to execute the 2021 AWP are as follows:

- i. Long-Term Consultant: Statistics Advisor
- ii. Long-Term Consultant: Welfare Economist
- iii. Individual Consultant – PSMB Commissioned Work 1 (Anonymisation in SIDS): to be procured in April
- iv. Individual Consultant – PSMB Commissioned Work 2 (TBD): to be procured in October
- v. Individual Consultant(s) – Regional Conference: a relatively small budget has been assigned to the development of the Regional Conference in 2021, which may include the development of training materials, online videos and reference materials, or other relevant requirements to support strengthening of statistical capacity in the Pacific region.
- vi. Individual Consultant(s) – National Workshops: a relatively small budget has been assigned to the development of National Workshops (HIES planning; HIES analysis), which may include the development of training materials, online videos and reference materials, or other relevant requirements to support strengthening of statistical capacity in the Pacific region.
- vii. Individual Consultant(s) – Improving Reporting and Dissemination: i. HIES analysis syntax and reporting template; ii. Support the publication and dissemination of two PSMB Guidance Briefs; iii. Support the development of resources required to conduct HIES (e.g., enumerator training manuals and videos) and poverty analysis (e.g., formal write-up of PSMB recommendation to poverty analysis in the Pacific region; and iv. Support other Project-related initiatives, such as publication of welfare and gender statistics.
- viii. Recurrent Technical Staff: refer above in Component 2.2.
- ix. Corporate Support: refer above in Component 2.2.
- x. Implementation Support: project Consultants will be provided ICT support; Project consumables; IT Training Room and SDD Meeting Room goods will be procured.
- xi. Travel: travel is scheduled to attend the meeting of PSMB in October.

The Project budget and procurement plan have been updated to reflect the 2021 resourcing requirements.

Budget

The budget for implementation of the 2021 Annual Work Plan is presented below. SDD's first Withdrawal Application will amount to EUR 200,000.

PACSTAT BUDGET: 2021 AWP				HY-1	HY-2	HY-3
				1/7/2020	1/1/2021	1/7/2021
				31/12/2020	30/6/2021	31/12/2021
				Actual	Estimated	Estimated
Component	Category	SDR	EUR	EUR	EUR	EUR
Component 1: Pacific Statistics Methods Board (PSMB)		837,302	975,727	0	7,429	182,751
Sub-component 1.1: PSMB Technical Support & Administration		459,479	535,442	0	7,429	92,564
Consultant: Statistics Advisor (60%)	1	351,000	409,028		7,429	44,574
Secretariat function to PSMB	1	14,729	17,164			4,291
<i>PSMB commissioned work</i>						
Commissioned work 1: Anonymisation in SIDS	1	18,750	21,850			21,850
Commissioned work 2: TBA	1	18,750	21,850			21,850
Commissioned work 3: TBA	1	18,750	21,850			
Commissioned work 4: TBA	1	18,750	21,850			
Commissioned work 5: TBA	1	18,750	21,850			
Sub-component 1.2: Dissemination & Training		377,823	440,286	0	0	90,187
Regional conference	1				0	8,565
National workshops	1					18,320
Improving reporting and dissemination (incl. gender)	1					63,302
Component 2: Institutional Strengthening and Implementation Support		1,274,698	1,485,434	0	31,017	162,506
Sub-component 2.1: Expanding Technical Capacity of SPC-SDD		775,949	904,229	0	7,429	53,156
Consultant: Welfare Economist (60%)	1	351,000	409,029		7,429	44,574
Consultant: Harmonization Advisor	1	388,125	452,291			
Expanding Technical Capacity of SPC-SDD (travel, dissemination, training)	1	36,823	42,910			8,582
Sub-component 2.2: Current Staff Support		330,000	384,557	0	22,621	45,242
Corporate Support	2	93,260	108,677		6,393	12,786
Recurrent Technical Staff	2	236,741	275,879		16,228	32,456
Sub-component 2.3: Implementation Support		168,750	196,648	0	967	64,108
ICT Fees	1	56,250	65,549		967	5,800
Consumerables	1	75,000	87,399			14,608
Upgrade of IT Training Room and SDD Meeting Room	1	37,500	43,700			43,700
Component 3: Alternative data collection methods		1,188,000	1,384,404	0	9,905	59,432
Sub-component 3.1: Innovations Technical Support		468,000	545,371	0	9,905	59,432
Consultant: Statistics Advisor	1	234,000	272,686		4,953	29,716
Consultant: Welfare Economist	1	234,000	272,686		4,953	29,716
Sub-component 3.2: Funding for Innovation Experiments		720,000	839,033	0	0	0
Innovative Experiment 1	3		209,758			
Innovative Experiment 2	3		209,758			
Innovative Experiment 3	3		209,758			
Innovative Experiment 4	3		209,758			
Total		3,300,001	3,845,565	0	48,351	404,689
Categories (as per the FA)			Exchange rate (SDR/EUR): 1.17			
(1) Goods, non-consulting services, Training and Workshops, Operating Costs and consulting services for Parts 1.1, 1.2, 2.1, 2.3 and 3.1 of the Project		2,250,001	2,621,976	0	25,730	359,447
(2) Recurrent Technical Staff Costs and Corporate Support Costs for Part 2.2 of the Project		330,000	384,557	0	22,621	45,242
(3) Goods, non-consulting services, Training and Workshops, Operating Costs, Recurrent Technical Staff Costs, Sub-Grants and consulting services for Part 3.2 of the Project		720,000	839,033	0	0	0
Balance		3,300,001	3,845,565	3,845,565	3,797,215	3,392,526

Procurement plan

The Project Procurement Plan has been updated in STEP to reflect the 2021 AWP.

Reporting requirements for 2021

The reporting requirements for 2021 are as follows:

Report	Due date	Status
Project progress report (incl. ESS implementation)	31 January 2021	Completed (ref. Annex 1 to the AWP)
Interim unaudited financial reports	15 February 2021	Completed (ref. email to Evaron on 15 February 2021)
Statement of Expenditure	31 March 2021	On track
Statement of Expenditure	30 June 2021	On track
Project progress report (incl. ESS implementation)	31 July 2021	On track
Interim unaudited financial reports	15 August 2021	On track
Annual audited financial statements (2020)	31 August 2021	Requirement proposed to be waived given no Project expenditure occurred in 2020
Statement of expenditure	30 September 2021	On track
2021 Annual Work Plan and Budget	1 November 2021	On track
Statement of expenditure	31 December 2021	On track

Through this AWP, approval is sought to waive the requirement to provide Annual Audited Financial Statements for the year of 2020 given that no Project funds have been drawn down to date.

Annex 1: Project progress report (incl. ESS implementation)

As at 31 January 2021

Overall Progress	<p>Project administrative activities (e.g., completion of the POM, develop of ESCP instruments, develop of Partnership Agreement and Sub-Grant Agreement, establishment of internal financial management and procurement procedures) are on track.</p> <p>Project Activities are behind schedule, although it is not anticipated that the delays will have an adverse impact on project execution. To date, two meetings of PSMB have been held as Project Activities.</p>
Results of monitoring and evaluation	<p>The Project became Effective on 9 June 2020. The project has:</p> <ol style="list-style-type: none"> i. Significantly progressed the POM. ii. Significantly progressed the ESS instruments. iii. Significantly progressed protocols and procedures, including the development of templates, for the Partnership Agreement and the Grant Agreement Arrangements. iv. The PSC has completed the World Bank e-Learning course on Procurement v. Established the Project Steering Committee. vi. Held two meetings of the Pacific Statistics Methods Board. vii. Held one consultation with a Beneficiary Country (FSM) on the conduct of an Innovative Experiment (comparing 7-day with 24-hour consumption recall methods). viii. SDD has developed a process with SPC's Procurement to ensure IDA-related procurement falls under SPC's Procurement Policy and the Instrument of Delegations and Authorisations. ix. Draft TORs for the Long-Term consultants have been drafted.
Procurement and Disbursement	No Procurement or Disbursement has occurred. The Project is behind schedule with respect to Procurement and Project implementation.
Progress on implementation of ESS measures	The Labour Management Procedure and the Stakeholder Engagement Plan have been drafted. The Project is on track with respect to ESS.
Project Staffing	<p>The two Long-Term Consultants (Statistics Advisor and Welfare Economist) will be procured in 2021. The Medium-Term Consultant (Harmonisation Advisor) will be procured in 2022.</p> <p>Sort-Term Consultants will be engaged throughout 2021.</p>
Implementation Arrangements	Nil
Proposed Adjustments	Nil

Annex 2: ESCP monitoring and reporting

As at 31 January 2021

Stakeholder Engagement Plan (SEP)	The SEP is in draft form. No Stakeholders have been engaged by the Project to date, so there are no activities to report.
Labour Management Procedures (LMP)	The LMP is in draft form. No Labour had been engaged by the Project to date, so there are no activities to report.
Incidents or accidents	Nil
Grievances	Nil
Other	Nil