



Original: English

**Provisional Agenda**

**Fifty-Fourth Meeting of the Committee of Representatives of  
Government and Administrations (CRGA 54)**

**Chair: Tokelau**

**Vice-Chair: Tonga**

**Meeting Venue: Hilton Tahiti**

**5-6 November 2024, Papeete, French Polynesia**

*Version 4. – 16 September 2024*

Monday 4 November				
	2:00-4:00	<b>Registration</b> Registration and collection of badges at Secretariat room at Salle AHI		
Day 1 - Tuesday 5 November Plenary venue: Salle Matai				
Item	Time	Topic	Paper No.	Format
	7:30-8:30	<b>Registration</b> Registration and collection of badges at Secretariat room at Salle AHI		
1	8:30-9:00 (30 mins)	<b>Opening of CRGA 54</b> <ul style="list-style-type: none"> <li>Opening prayer</li> <li>Welcome to incoming Chair</li> <li>Opening statement by Chair</li> <li>Confirmation of agenda</li> <li>Election of Drafting Committee</li> </ul>	IP1	Plenary session
2	9:00-10:00 (60 mins)	<b>Director-General's report</b> <ul style="list-style-type: none"> <li>Regional state of play and SPC's role</li> <li>Institutional strengthening</li> <li>Key results and highlights for 2024</li> </ul>	WP1	Plenary session
3.	10:00-10:30 (30 mins)	<b>Regional Cooperation &amp; CROP coordination and harmonisation</b> <ul style="list-style-type: none"> <li>Update on CROP collaboration and coordination</li> <li>Implementation of the 2050 Strategy of the Blue Pacific Continent</li> <li>Update on the review of the regional architecture (RRA)</li> </ul>	WP2	Plenary session
Morning Tea Break 10:30 – 11:00 (30 mins) OFFICIAL PHOTOGRAPH				
4.	11:00-11:30 (30 mins)	<b>SPC Strategic Plan 2022-2031</b> <ul style="list-style-type: none"> <li>Report from the CRGA Subcommittee for the Strategic Plan</li> </ul>	WP3	Plenary session
5.	11:30-12:30 (60 mins)	<b>Update from sectorial ministerial and heads of meetings convened by SPC</b> <ul style="list-style-type: none"> <li>Report from chairs of sectorial ministerial and heads of meetings convened by SPC</li> </ul>	IP2	Plenary session
Lunch break 12:30 – 1:30 (60 mins)				
6.	1:30-2:30 (60 mins)	<b>SPC Independent Institutional Review (IIR)</b> <ul style="list-style-type: none"> <li>Presented by the CRGA Subcommittee for the Strategic Plan</li> </ul>	WP4	Plenary session
7.	2:30-3:00 (30 mins)	<b>Update on resource mobilisation strategy and partnerships</b> <ul style="list-style-type: none"> <li>Update on SPC's resource mobilisation efforts</li> </ul>	WP5.a & Resource Mobilisation Strategy	Plenary session

		<ul style="list-style-type: none"> <li>Update on the progress of Unlocking Blue Pacific Prosperity (UBPP)</li> </ul>		
<b>Afternoon Tea Break 3:00-3:30 (30 mins)</b>				
	3:30-4:00 (30 mins)	<b>Update on resource mobilisation strategy and partnerships cont.</b> <ul style="list-style-type: none"> <li>Update on the Climate Change flagship</li> </ul>	WP5.b	Plenary session
<b>End of Day 1</b>				
<b>Day 2 - Wednesday 6 November</b>				
<b>Plenary venue: Salle Matai</b>				
	7:30-8:30	Drafting Committee <i>Venue: Salle Fenua</i>		<b>CLOSED SESSION – MEMBERS OF THE DRAFTING COMMITTEE ONLY</b>
	8:30-8:40	<b>Welcome/reflection</b>		Plenary session
8	8:40-9:30 (50 mins)	<b>Institutional Strengthening</b> <b>Business continuity in the face of disruption: Our Pacific way</b> <ul style="list-style-type: none"> <li>Update on the Financial Regulations and SPC Manual of Finance Policies</li> <li>Update on SPC Host Country Agreements (HCA) and Privileges and Immunities (P&amp;I) matters</li> </ul>	WP6	Plenary session
9	9:30-10:30 (30 mins)	<b>Operations and Integration</b>  <b>Finance</b> <ol style="list-style-type: none"> <li>Audit and Risk Committee report</li> </ol>	WP7.a	Plenary session
<b>Morning Tea break 10:00-10:30 (30 mins)</b>				
	10:30-11:30 (60 mins)	<b>Finance session continues</b> <ol style="list-style-type: none"> <li>2023 financial statements and update on 2024 performance</li> <li>Proposed 2025 budget</li> <li>Finance shared services – pooling pilot</li> <li>Member and Permanent Observer contribution matters: update of</li> </ol>	WP7.b & SPC Financial Statements  WP7.c & Proposed 2025 Budget (Green Book)  WP7.d  WP7.e	Plenary session

		the workgroup on host country grant (HCG) and assessed contribution (AC) as well as EU's contribution as a Permanent Observer		
10	11:30-12:15 (45 mins)	<b>Human Resources and Remuneration</b> a. Report on Human Resources  b. Report on Remuneration	WP8.a  WP8.b	Plenary session
<b>Lunch break 12:15-1:15 (60 mins)</b>				
11	1:15-2:15 (60 mins)	<b>Director-General's Performance Assessment</b>	WP9	<b>CLOSED SESSION – MEMBERS ONLY</b>
12	2:15-3:00 (45 mins)	<b>Process for Recruitment of Director-General</b>	WP10	<b>CLOSED SESSION – MEMBERS ONLY</b>
<b>Afternoon Tea 3:00-3:30</b>				
13	3:30-3:40 (10 mins)	<b>CRGA 55 and 14<sup>th</sup> Conference – Venue, Chairperson and Vice-Chairperson</b>	WP11	Plenary session
14	3:40-3:50 (10 mins)	<b>Other business</b> Information papers for noting: <ul style="list-style-type: none"> <li>• Update on CRGA 53 decisions and Out-of-session decisions</li> <li>• Report from the Pacific Board for Educational Quality (PBEQ)</li> </ul>	IP3  IP4	Plenary session
15	3:50-4:00 (10 mins)	<b>Evaluation of CRGA 54</b>	Survey	Plenary session
16	4:00-4:30 (30 mins)	<b>Adoption of CRGA 54 decisions and closing</b>		Plenary session
<b>End of Day 2</b>				
	6:30-9:30	<b>CRGA 54 Closing Reception</b> <i>Venue to be confirmed</i>		

## Annex 1 – Working, Information and Informal papers

Paper #	Title
<b>Working Papers</b>	
WP1	Director-General’s report
WP2	Regional cooperation and CROP coordination and harmonisation
WP3	Report from the CRGA Subcommittee for the Strategic Plan
WP4	SPC Independent Institutional Review
WP5.a	Resource mobilisation strategy and partnerships <i>Attachment 1: Pacific Community Resource Mobilisation Strategy</i>
WP5.b	Update on the Climate Change flagship
WP6	Business continuity in the face of disruption: Our Pacific way
WP7.a	Audit and Risk Committee report
WP7.b	2023 financial statements and update on 2024 performance <i>Attachment 1: Pacific Community Financial Statements 2023</i>
WP7.c	Proposed 2025 budget <i>Attachment 1: Pacific Community Proposed 2025 Budget (Green Book)</i>
WP7.d	Finance shared services – pooling pilot
WP7.e	Member and Permanent Observer contribution matters: update of the workgroup on host country grant (HCG) and assessed contribution (AC) as well as EU’s contribution as a Permanent Observer
WP8.a	Report on Human Resources
WP8.b	Report on remuneration
WP9	Director-General’s Performance Assessment
WP10	Process for recruitment of Director-General
WP11	CRGA 55 and 14th Conference – Venue, Chairperson and Vice-Chairperson
<b>Information Papers</b>	
IP1	Provisional agenda for CRGA 54
IP2	Update from sectorial ministerial and heads of meetings convened by SPC
IP3	Update on CRGA 53 decisions and out-of-session decisions
IP4	Report from the Pacific Board for Educational Quality (PBEQ)
<b>Informal Papers</b>	
INF1	Administrative note