

# ***Strengthening Implementation of NCD Priority Actions in the Pacific: Consultation on the Pacific MANA and Legislative Framework***

**25-28 November, Tanoa International Hotel, Nadi, Fiji**

**Address:** Votualevu Rd, Namaka, Nadi, Fiji  
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**Website:** <https://www.tanoainternational.com/>



The Tanoa International Hotel is the venue for the **Strengthening Implementation of NCD Priority Actions Workshop**. The meeting will be held in the main Conference Room, which is a short walk from your rooms. Please enquire at the front desk for directions.

Check in is at **2 pm** and check out is at **11 am**. For late departure, you are welcome to place your luggage in the hotel concierge (secured & free of charge) to be collected when you are ready to check in or depart for the airport.

## **1. HEALTH ALERT**

Due to measles outbreak that is going on in Fiji and some countries in the Pacific, we strongly recommend that everyone check their vaccination status for measles and if unsure whether you have been vaccinated, to get vaccinated as soon as possible before you travel. For more details, please access this link

<https://www.who.int/westernpacific/about/how-we-work/pacific-support/news/detail/06-11-2019-vaccination-vital-to-protect-pacific-communities-against-measles>

## **2. TRAVEL FROM THE AIRPORT TO HOTEL**

The hotel is located 3 minutes from Nadi International Airport and Tanoa International Hotel provides shuttle services from Nadi International Airport to the hotel. On your international return flights please ensure you check in at least 3 hours prior to departure and 1 hour prior for domestic flights, as immigration and security clearance can be a delayed process.

## **3. ACCOMMODATION & MEALS**

All participants will be accommodated at the **Tanoa International Hotel**. Breakfast is complimentary and served at the **Restaurant** from **6 am to 10.00 am**. Morning/Afternoon tea and lunch will be provided on the meeting days, 25-28 November.

All rooms have cable/satellite television, telephone, hairdryer, iron, ironing board, tea, coffee facilities and a fridge.

**PLEASE SETTLE ANY INCIDENTAL EXPENSES CHARGED TO YOUR ROOM PRIOR TO DEPARTURE.** You may find it useful to request a preview and /or payment of your bill the day before check out.

#### **4. BANKING**

There are ATM facilities at the Tanoa International Hotel and also at Nadi International Airport and Namaka Township.

#### **5. INTERNET SERVICES**

Wifi services is available at the conference room during workshop days. Prior to the workshop commencing, representatives may choose to pay for Wifi services.

You may also wish to purchase a travelers sim card either from Digicel or Vodafone with a data bundle for internet use on your mobile. Both are located just outside of the arrival concourse.

#### **6. PER DIEMS**

All funded participants are entitled to a daily per diem to cover for dinner and incidental expenses for workshop days and for non-workshop days' lunch, dinner and incidentals.

Your per diem can be collected from the secretariat staff on the first day of the meeting upon submission of the original boarding pass and any accommodation receipts for in bound travel if applicable.

Please note that your accommodation will be paid directly to the hotel.

Partner agency representatives will be responsible for covering the costs of their attendance.

#### **7. VISA REQUIREMENTS/PASSPORT VALIDITY**

Participants are responsible to ensure you have valid visas for Fiji and transit countries. Passport validity should be not less than 6 months from the date of your scheduled entry into Fiji.

#### **8. INSURANCE**

Medical and travel insurance is not covered by SPC, the hotel has a doctor on call 24 hours. Please let us know if you have any food allergies or a medical condition that may need attending to.

#### **9. LOSS OF LUGGAGE & SECURITY MEASURES**

Where possible please enquire at the airline check-in counter at the commencement of your journey if your luggage can be checked through to your final destination. In the event your luggage does not arrive with you, it is important you report this to the airline staff BEFORE clearing customs. You should also obtain a Property Irregularity Report from the airline desk PRIOR to leaving the airport and submit it to the secretariat staff.

Please ensure you follow the aviation rules on liquids to prevent delays at security checks. Carry a change of clothes and any medicines (100ml or less per item as per aviation policy) in your hand luggage. Do not pack valuable items in your luggage.

#### **10. CLIMATE AND CLOTHING**

The temperature in Nadi can range from 26°C - 33°C. Rainy weather is experienced intermittently so it is convenient to have an umbrella on hand when venturing out. The hotel meeting rooms are air-conditioned and you are advised to bring a cardigan/shawl or jacket.

## 11. CONTACT PERSONS

For logistic queries and / or assistance, please contact;

<b>Name</b>	<b>Email</b>	<b>Phone</b>
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