

**Fifty-third meeting of the
Committee of Representatives of Governments and Administrations
(24–25 October 2023)
Chair: Solomon Islands
Vice-Chair: Tokelau
&
Thirteenth meeting of the Conference of the Pacific Community
(26–27 October 2023)
Chair: Tuvalu
Vice-Chair: New Caledonia**

AGENDA ITEM NO 1: PROVISIONAL AGENDAS

CRGA 53

Monday 23 October			
	Registration Delegates uplift delegation packages and name tags from the Secretariat.		
Tuesday 24 October			
Item		Paper no.	Time
	Registration continue		8:00-8:30
1	Opening of CRGA <ul style="list-style-type: none">• Opening prayer• Election of the Chair• Opening statement by Chair• Confirmation of agenda• Election of the Drafting Committee	1	8:30-9:00 (30 mins)
2	Director-General's report <ul style="list-style-type: none">• Regional state of play and SPC's role• Institutional strengthening• Review of the development partner and overall project landscape.	2	9:00-10:30 (1.5 hrs)
Morning Tea Break 10:30–11:00am OFFICIAL PHOTOGRAPH			
3	Resource Mobilisation	3	11:00–12:00 (1hr)
4	Regional Cooperation and the 2050 Strategy and Next Steps <ul style="list-style-type: none">• 2050 Strategy Implementation Plan• Regional Architecture Review and SPC	4	12.00–1.00 (1hr)
Lunch Break 1:00–2:00pm			

5	Strategic Plan 2022–2031 a. Report from the CRGA Subcommittee for the Strategic Plan	5	2.00–3.00 (1 hr)
6	SPC Independent Institutional Review	6	3.00–4.00 (1 hr)
Opening Dinner 6:30–9:30pm			
Wednesday 25 October			
	Drafting Committee		7:30-8:30
	Welcome/reflection		8:30- 8:35
7	Finance a. Audit and Risk Committee report b. 2022 Financial statements and update on 2023 performance c. Member and Permanent Observer contribution matters (outcomes of the working group on host country grants (HCG) and assessed contribution (AC)s as well as the EU’s contribution as a Permanent Observer) d. 2024 budget	7.a. 7.b SPC Financial Statements 2022 7.c 7.d & SPC Proposed Budget (Green Book)	8:35-10:30 (30 mins) (30 mins) (30 mins) (30 mins)
Morning Tea Break 10:30–11.00am			
8	Human Resources report and Remuneration	8	11:00 –11:30 (30 mins)
9	Financial Regulations, other Policies and Manual of Finance Policies - Presentation of the new Financial Regulations - Amendment to the Policy on assessed contributions and host country grants and to the Policy on membership and observer status of the Pacific Community - Update on the new SPC Manual of Finance Policies	9	11:30–12:00 (30 mins)
10	SPC Host Country Agreements (HCA) and Privileges and Immunities (P&I) matters - Update on Fiji and France/New Caledonia HCAs - Update on SPC’s P&I across membership	10	12:00–12:30 (30 mins)
Lunch Break 12:30–1:30pm			
Drafting Committee in parallel 12:30-1:00pm			
11	Director-General’s performance evaluation and contract renewal (Closed session)	11	1:30-2:15 (45 mins)

12	CRGA 54—Venue, Chairperson and Vice-Chairperson	12	2:15-2:30 (15 mins)
13	Other business <i>Information Papers for noting:</i> a. Update on CRGA 52 decisions and Out-of-session decisions b. Report from Pacific Board for Educational Quality (PBEQ)	13.a 13.b	2:30-2:45 (15 mins)
14	Evaluation of CRGA 53		2:45-3:00pm (15 mins)
15	Adoption of CRGA 53 decisions and closing		3:00-3:30 (30 mins)
Side Event – Launch of Digital Earth Pacific 3:30 – 4:30 pm (1 hr) Light refreshments and drinks			

Session of 13th Conference

Thursday 26 October Official Opening Ceremony			
	Host Programme		
13th Conference Opening Dinner 6:30pm – 9:30 pm			
Friday 27 October – 13th CONFERENCE			
Item		Paper no.	Time
1	Opening Session <ul style="list-style-type: none"> • Opening Prayer • Welcoming words from the Director-General • Statement by Outgoing Chair (Vanuatu) • Statement by incoming Chair (Tuvalu) • Adoption of the Agenda • Election of the drafting committee • Member opening statements (3 mins each) 	1	8:30 -10:30 (2 hrs)
Morning tea 10:30-11:15am Official Photograph			
2	Regional State of play and SPC’s Role <ul style="list-style-type: none"> • Director- General’s Report (Inclusive of 2050 Strategy Implementation Plan and Review of the Regional Architecture) 	2	11.15 – 11.45 (30 mins)

3	Letter from Chair of CRGA to Chair of Conference on CRGA 53 recommendations	Letter from the Chair of CRGA 53	11:45–12:00 (15 mins)
4	Showcasing – Solutions in Science, Knowledge & Digital Transformation <ul style="list-style-type: none"> Interactive sessions showcasing – Digital twin; DEP; Coastal modelling and decision making. 	3 (Guidance note)	12:00–1:00 (1 hr)
Lunch 1:00–2:00pm			
5	Thematic Session Nexus of Climate Change and Digital Transformation (TBF)	4 (Guidance note)	2:00–3:00 (1 hr)
Afternoon Tea Break 3:00-3:30pm			
Return to Plenary – Main Conference Room (Parallel Drafting Committee)			
6	Director-General’s performance evaluation and contract renewal and CRGA’s recommendation to Conference (Closed Session)	5	3:30–4:00 (30 mins)
7	14th Conference - Venue and election of Chairperson and Vice-chairperson	6	4:00–4:30 (30 mins)
8	Adoption of 13th Conference outcomes <ul style="list-style-type: none"> Adoption of CONF13 outcomes Closing 		4:30–5:00 (30 mins)
Closing reception 6:30–10:00pm			

Version 2 – as of 18 August 2023